

March 31, 2025

East Aurora School District 131 has the following opening(s) for the 2025-2026 school year and will accept applications from candidates who may be interested in the position(s) listed below. Medical, dental, vision, and term life insurance policies are available.

VACANCY NOTICE

POSITION TITLE: Certified School Nurse

BUILDING(S): To be determined

TERMS OF EMPLOYMENT: Days and salary as per the Collective Bargaining Agreement

IMMEDIATE SUPERVISOR: Building Principal or Designee

SALARY: Per the Collective Bargaining Agreement Starting at \$48,920/ year (See page 4 of the posting for salary schedule)

START DATE: August 2025

JOB ID: 4574

QUALIFICATIONS:

1. Applicants must hold a Degree from an accredited college or university must be a Registered Nurse in the State of Illinois and be properly certified to meet Illinois Teaching License Standards. A Professional Educator License (PEL) with nursing endorsement. Must be an RN in state of Illinois. Must be certified as an audiometric and vision screening technician. Current First Aid and CPR/AED program completion. Bilingual (English/Spanish) preferred.
2. Knowledge of Special Education programming, laws, procedures, and paperwork.
3. Displays quality work through accuracy and attention to detail.
4. Committed to continuous improvement and data based decision-making.
5. Effective written, verbal and technology based communication skills.
6. Works effectively and productively as a member of a team.
7. Ability to work with a linguistically and culturally diverse public.
8. Demonstrates knowledge and understanding of child growth and development, effective instructional strategies, classroom management, learning assessment and diagnosis, diagnostic tools and research related to learning.

JOB DESCRIPTION / RESPONSIBILITIES:

1. Designs the individualized education plan (IEP) for areas in which an adverse effect has been identified based on supporting documentation for each assigned

student which education program is consistent with the total educational philosophy of the district, common core and state and federal law.

2. Implement health services as per the IEP / 504 plan.
3. Develop and submit lesson plans, as required.
4. Collaborate with general education and special education instructors/other related services to maintain accurate, complete and correct general education and special education records as required by law, district policy and administrative regulations.
5. Review medical records for compliance with state and district health requirements for attendance.
6. Develop and administer a school health program and disseminate information to staff and community concerning health related issues as needed.
7. Develop a medical problems list for assigned schools.
8. Collect and monitor epidemiological data and report to applicable district administration and local and state public health agencies.
9. Administer triage and medical services to students.
10. Administer and supervise medication administration within assigned buildings in compliance with Board policy.
11. Implement health care plans in cooperation with outside agencies and health providers.
12. Supervise and train health assistants working in assigned buildings.
13. Supervise and maintain school health office to include records, supplies and medications.
14. Administer and/or monitor state, district and local assessments, as required.
15. Provide explicit directives to interpreters for the purpose of assessments, service implementation and facilitation of IEP meetings.
16. Submit reports to the appropriate person(s), as required.
17. Complete and submit paperwork and reports in a timely fashion to ensure compliance to all district, local, state and federal guidelines in the IEP database according to established district guidelines.
18. Complete and submit Medicaid Service log into the Medicaid billing system according to established district guidelines.
19. Manage school health records in accordance with Illinois School Records Act.
20. Maintains a high level of ethical behavior and confidentiality that is student focused.
21. Communicate with parents, administrators and all other applicable school personnel the student's health information and required accommodations as permissible.
22. Participate in program development, and in the selection of materials and equipment to support health services.
23. Direct, redirect and supervise students, implement PBIS and maintain and document discipline across all school settings during the assigned workday.
24. Provides crisis intervention services.
25. Exhibit legal and ethical behavior in professional practice; follow and implement all district rules, regulations, practices and policies.
26. Continuously improve professional practices, model lifelong learning, and exhibit

- leadership in the school and professional community.
27. Works cooperatively with all staff to deliver health services for the students.
 28. Participate in / attend building and district meetings, as required and including PLC team meetings.
 29. Participates in school based problem solving team, in school staffing team, and in the screening processes of special needs students as needed.
 30. Provide in-service programs on health topics including but limited to blood-borne pathogens during contractual hours.
 31. Serves as liaison with community agencies and assists in fostering communication between schools, parents/guardians and community organizations.
 32. Maintain professional competence through in-service education activities provided by the district and/or in self-selected professional growth activities.
 33. Takes all necessary and reasonable precautions to protect students, equipment, materials and facilities. Provides appropriate safety instruction.
 34. Perform any other duties and responsibilities related to the department as may be requested by the Student Services/Special Education Administrative Team, Principal or designee.

APPLICATION PROCEDURE:

Applications should be completed online at <https://www.d131.org>. Position(s) will remain open until filled. East Aurora School District 131 is an Equal Opportunity Employer.

BENEFITS:

TRS/IMRF Pension
403b
Medical
Dental
Vision
Flexible Spending Program
Basic Life and AD&D
Disability Coverage
Employee Assistance
Pet Insurance
Identity Theft Protection

Appendix A-5

2025-2026 Licensed Salary Schedule							
Step	BS	BS16	BS32	MS	MS16	MS32	MS48/PHD
1	48,920	49,749		54,931	57,004	59,077	60,321
2	49,898	51,242		56,579	58,714	60,849	62,281
3	50,522	52,523		58,164	60,358	62,675	64,305
4	51,154	53,836		59,792	62,048	64,555	66,395
5	51,793	55,182		61,466	63,786	66,492	68,553
6	52,440	56,423		63,187	65,572	68,487	70,781
7	53,096	57,693		64,957	67,408	70,541	73,082
8	53,760	58,991		66,775	69,295	72,657	75,457
9	54,432	60,318		68,645	71,235	74,837	77,909
10	55,112	61,675		70,567	73,230	77,082	80,441
11	55,801	63,063		72,508	75,244	79,395	82,854
12	56,499	64,482		74,502	77,313	81,777	85,340
13	57,205	65,933		76,550	79,439	84,230	87,900
14	57,920	67,416		78,656	81,624	86,757	90,537
15	58,644	68,933		80,819	83,664	89,143	93,027
16	59,377	70,312		83,041	85,756	91,594	95,585
17	60,119	71,718		85,117	87,900	94,113	98,214
18	60,871	73,152		87,245	90,097	96,466	100,915
19	61,631	74,615	-	89,426	92,350	98,877	103,438
20	62,402	76,108	-	91,662	94,659	101,349	106,023
21	63,182	77,630	-	93,953	97,025	103,883	108,674
22	63,972	79,182	-	96,302	99,451	106,480	111,391
23	64,771	80,766	84,442	98,710	101,937	109,142	114,176
24**	68,071	84,266	88,142	102,610	106,037	113,442	117,030
25	68,071	84,266	88,142	102,610	106,037	113,442	122,030
26	68,071	84,266	88,142	102,610	106,037	113,442	122,030
27	68,071	84,266	88,142	102,610	106,037	113,442	122,030
28	68,071	84,266	88,142	102,610	106,037	113,442	122,030
29**	69,071	85,266	89,142	103,610	107,037	114,442	123,030
30	69,071	85,266	89,142	103,610	107,037	114,442	123,030
31	69,071	85,266	89,142	103,610	107,037	114,442	123,030
32	69,071	85,266	89,142	103,610	107,037	114,442	123,030
33				103,610	107,037	114,442	123,030
34				103,610	107,037	114,442	123,030
35				103,610	107,037	114,442	123,030
Long A**	3,300	3,500	3,700	3,900	4,100	4,300	5,000
Long B**	4,300	4,500	4,700	4,900	5,100	5,300	6,000

**Longevity is already included in salary schedule amounts for each year