

March 31, 2025

East Aurora School District 131 has the following opening(s) for the 2025-2026 school year and will accept applications from candidates who may be interested in the position(s) listed below.

VACANCY NOTICE

POSITION TITLE: Noon Hour

BUILDING(S): To be determined

CLASSIFICATION: Per diem

TERMS OF EMPLOYMENT: 9-1/3 months

IMMEDIATE SUPERVISOR: Building Administration or Designee

SALARY: \$15.75/hour

EVALUATION PROCEDURES: Annually

START DATE: August 2025

JOB ID: 4581

QUALIFICATIONS:

1. Good interpersonal and intrapersonal skills.
2. Good oral communication skills.
3. Ability to work with a linguistically and culturally diverse public.

JOB DESCRIPTION / RESPONSIBILITIES:

1. Supervise students during lunch periods in serving lines and while eating.
2. Circulate among tables to provide assistance or to resolve minor issues.
3. Maintain a clean and safe lunchroom environment.
4. Assist with setup and cleanup before and after lunch.
5. Help maintain order in the lunchroom according to school and District policies.
6. Be consistent and show good follow through when assisting students with conflict resolution.
7. Report all student injuries, accidents, illnesses, and behavior issues to the appropriate authority as soon as reasonable possible.
8. Other duties as assigned by Building Administration or Designee.

APPLICATION PROCEDURE:

Applications should be completed online at <https://www.d131.org>. Position(s) will remain open until filled. East Aurora School District 131 is an Equal Opportunity Employer.