

November 10, 2025

East Aurora School District 131 has the following opening(s) for the 2025-2026 school year and will accept applications from candidates who may be interested in the position(s) listed below.

VACANCY NOTICE

POSITION TITLE: English Learners (EL) Data Technician

BUILDING(S): Administrative Center

CLASSIFICATION: Per diem

TERMS OF EMPLOYMENT: Up to 20 hours/week

IMMEDIATE SUPERVISOR: Executive Director of Language Acquisition and Early Learning or Designee

SALARY: \$25.00/hour

EVALUATION PROCEDURES: Annually

START DATE: November 17, 2025

JOB ID: 4845

QUALIFICATIONS:

1. Applicants must hold a Bachelor's Degree from a regionally accredited institution of higher education or have higher coursework in statistics.
2. Experience using technology tools and data analysis.
3. Ability to work effectively in a collaborative environment.
4. Organizational skills in the area of time, tasks, and resources.

JOB DESCRIPTION / RESPONSIBILITIES:

1. Promote Language Acquisition Program and East Aurora School District 131 initiatives.
2. Work collaboratively with the Executive Director of Language Acquisition and Early Learning and Assistant Director of Language Acquisition, as well as other District administrators.
3. Share current research and best practices information with individuals and groups (School Improvement teams, staff, administrators, board members, parents, and community).

4. Participate in training focused on EL data and monitoring student progress to ensure compliance.
5. Utilize an EL data monitoring instrument on a weekly basis.
6. Conduct training on EL data and assessments.
7. Actively participate in developing and offering a variety of staff development opportunities for individual teachers, grade level teams, departments, and small groups within the District.
8. Participate in PLC meetings to facilitate EL data discussions.
9. Assist with the facilitation of Bilingual Articulation Meetings.
10. Assist and support administrators with the monitoring and implementation of the district's ELL curriculum and assessments in conjunction with the Executive Director of Language Acquisition and Early Learning.
11. Monitor, analyze, and report ELs assessment data.
12. Collaborate with District Curriculum Facilitators.
13. Perform other duties assigned by the Executive Director of Language Acquisition and Early Learning or Designee.

APPLICATION PROCEDURE:

Applications should be completed online at <https://www.d131.org>. Position(s) will remain open until filled. East Aurora School District 131 is an Equal Opportunity Employer.