

January 20, 2026

East Aurora School District 131 has the following opening(s) for the 2026-2027 school year and will accept applications from candidates who may be interested in the position(s) listed below.

### VACANCY NOTICE

**POSITION TITLE:** School Counselor (Intern) 3 Positions

**BUILDING(S):** East Aurora High School

**CLASSIFICATION:** Per diem

**TERMS OF EMPLOYMENT:** 2026-2027 school year

**IMMEDIATE SUPERVISOR:** Associate Principal of Student Services, and Counseling Department Manager

**SALARY:** Unpaid

**EVALUATION PROCEDURES:** Per Semester

**START DATE:** August 2026

**JOB ID:** 4871

### QUALIFICATIONS:

1. The School Counselor (Intern) must be currently enrolled in an accredited graduate-level School Counseling program leading to licensure in Illinois and in good standing in the university's Master of Counseling program with specialization in schools.
2. Be pursuing the State of Illinois Professional Educator License (PEL) with School Counselor endorsement.
3. Eligible to complete supervised internship/practicum hours as required by the university and ISBE.
4. Displays quality work through accuracy and attention to detail.
5. Committed to continuous improvement and data-based decision-making.
6. Effective written, verbal, and technology-based communication skills.
7. Works effectively and productively as a member of a team.
8. Ability to work with a linguistically and culturally diverse public.
9. Demonstrates professionalism, reliability, and ethical conduct.
10. Ability to work effectively and collaboratively as part of a multidisciplinary team.
11. Strong written, verbal, and technology-based communication skills.
12. Demonstrates attention to detail and organizational skills.

13. Commitment to equity, continuous improvement, and data-informed practice.
14. Foundational knowledge of child and adolescent development, counseling theories, instructional strategies, assessment practices, and ethical standards related to school counseling.
15. Knowledge of MTSS/MTMDSS frameworks (preferred).
16. Bilingual (English/Spanish) preferred.

**JOB DESCRIPTION / RESPONSIBILITIES: Under the direct supervision of a licensed Professional School Counselor, the School Counselor Intern will:**

1. Assist in the implementation of a comprehensive school counseling program aligned with the ASCA National Model, ISBE expectations, Illinois Developmental Model, schoolwide goals, and district priorities
2. Support counseling activities across the Academic, College and Career, and Social -Emotional domains
3. Observe, co-plan, and co-facilitate counseling lessons and activities that are developmentally appropriate and culturally responsive
4. Adhere to the ASCA Ethical Standards for School Counseling and all district policies
5. Engage in reflective supervision, goal setting, and professional learning as part of internship requirements
6. Participate in professional development opportunities as appropriate and approved
7. Assist with reviewing student and school data to help identify trends, needs, and gaps in equity access
8. Support data-informed counseling interventions, SMART goals, and closing-the-gap activities under supervision
9. Learn and apply equity-centered counseling practices that promote access and opportunity for all students
10. Support Tier 1 activities including classroom lessons, schoolwide initiatives, and prevention programming
11. Assist with Tier 2 small-group counseling interventions and targeted student supports as directed
12. Observe and assist with Tier 3 interventions and referral processes; interns do not independently provide crisis counseling or long-term therapeutic services
13. Collaborate with school counselors, administrators, teachers, families, and student services staff
14. Participate in team meetings, case discussions, and problem-solving meetings as appropriate
15. Assist with family outreach, workshops, and resource sharing under supervision
16. Assist with individual student planning activities such as: Academic and graduation planning, Course selection and scheduling support, Career and postsecondary exploration activities, College and financial aid awareness events and observe and support transition activities (e.g., orientations, senior planning meetings)
17. Assist with the administration of state, district, and local assessments as assigned

18. Support documentation, data entry, and record-keeping related to counseling services
19. Utilize technology platforms and virtual tools to support counseling program delivery
20. Observe crisis response procedures and participate as appropriate under direct supervision
21. Learn district protocols for crisis intervention, mandated reporting, and student safety
22. Participate in / attend building and district meetings, as needed including PLC team meetings.
23. Participate in school-based problem-solving teams-Student Support Teams
24. Perform other duties related to the counseling department that support learning and professional growth, as assigned by the principal or designee and consistent with intern status
25. **NOTE:** This is an unpaid internship position intended solely for the completion of required graduate-level counseling internship or practicum hours. The Counselor Intern does not function as a licensed school counselor and may not independently provide counseling services, make high-stakes decisions, or serve as the sole counselor of record.

**APPLICATION PROCEDURE:**

Applications should be completed online at <https://www.d131.org>. Position(s) will remain open until filled. East Aurora School District 131 is an Equal Opportunity Employer.