

March 6, 2026

East Aurora School District 131 has the following opening(s) for the 2026-2027 school year and will accept applications from candidates who may be interested in the position(s) listed below. Medical, dental, vision, and term life insurance policies are available.

### **VACANCY NOTICE**

**POSITION TITLE:** Special Education Teacher Assistant

**BUILDING(S):** Elementary Schools

**TERMS OF EMPLOYMENT:** 9-1/3 months. Monday-Friday: 7 hours/day.

**IMMEDIATE SUPERVISOR:** Building Principal or Designee

**SALARY:** Per the Collective Bargaining Agreement. See page 5 of the posting for salary schedule

**START DATE:** August 17, 2026

**JOB ID:** 4952

### **QUALIFICATIONS:**

1. Associate's degree or higher, completion of 60 semester hours of college coursework, high school diploma/GED and a score of 460+ on the ETS Parapro test, or high school diploma/GED and the following scores on the ACT Workkeys (Applied Mathematics/Applied Math with a score of 4 and Reading for information/Workplace Documents with a score of 4).
2. State and paraprofessional approval.
3. Excellent organizational skills.
4. Strong interpersonal and intrapersonal skills.
5. Excellent written and oral communication skills.
6. Ability to work with a linguistically and culturally diverse community.

### **JOB DESCRIPTION / RESPONSIBILITIES:**

1. Assist students with classroom activities under the direction of licensed teacher.
2. Assists with instructional modifications recommended by planning team.
3. Checks notebooks, corrects papers, and supervises testing and make-up work relevant to the students with disabilities.
4. Assist with reading and storytelling with small groups of children.
5. Assists in preparing class displays, bulletin board and instructional materials.
6. Participates in appropriate staff development programs.
7. Assists teacher in duties relating to the supervision of lunchroom, playground and

- bus activities.
8. Perform clerical work relevant to the students with disabilities.
  9. Assists with the behavioral management system under the direction of the teacher.
  10. Assists with daily charting of progress on academic and behavioral charts relevant to the students with disabilities.
  11. Assists students during specials as directed or indicated on student IEP.
  12. Tutors individual students using instructional materials, lessons developed by the Special Education Teacher.
  13. Provides assistance with individualized education plan materials.
  14. Assists students with dressing, undressing, feeding, toileting and health needs (excludes administering medication) as necessary.
  15. Exhibit legal and ethical behavior in their professional practices; follow and implement all district rules, regulations, practices and policies.
  16. Demonstrate a high level of professionalism with the ability to maintain confidentiality and personal flexibility in all areas.
  17. Participate in / attend building and district meetings, as required and including PLC team meetings.
  18. Maintain professional competence through in-service education activities provided by the district and/or in self-selected professional growth activities.
  19. Direct and supervise students, implement MTSS, and maintain and document discipline both in and out of the classroom during the assigned workday.
  20. Perform any other duties and responsibilities as may be requested by the principal or designee.

**POSITION TITLE:** 1-to-1 Special Education Teacher Assistant

**BUILDING(S):** Elementary School

**CLASSIFICATION:** Support Staff

**TERMS OF EMPLOYMENT:** 9-1/3 months. Monday-Friday: 7 hours/day.

**IMMEDIATE SUPERVISOR:** Building Principal or Designee

**SALARY:** Per the Collective Bargaining Agreement. See page 5 of the posting for salary schedule

**START DATE:** August 17, 2026

## **QUALIFICATIONS:**

1. Associate's degree or higher, completion of 60 semester hours of college coursework, high school diploma/GED and a score of 460+ on the ETS Parapro test, or high school diploma/GED and the following scores on the ACT Workkeys (Applied Mathematics/Applied Math with a score of 4 and Reading for information/Workplace Documents with a score of 4).
2. State and paraprofessional approval.
3. Excellent organizational skills.
4. Strong interpersonal and intrapersonal skills.
5. Excellent written and oral communication skills.
6. Ability to work with a linguistically and culturally diverse community.

## **JOB DESCRIPTION / RESPONSIBILITIES:**

1. Assist assigned student with classroom activities under the direction of licensed teacher.
2. Assists with instructional modifications recommended by planning team.
3. Checks notebooks, corrects papers, and supervises testing and make-up work relevant to the students with disabilities.
4. Participates in appropriate staff development programs.
5. Assists assigned student/teacher in duties relating to the supervision of lunchroom, playground and bus activities.
6. Assists assigned student with transitions within the school environment.
7. Perform clerical work relevant to assigned student.
8. Assists students with dressing, undressing, feeding, toileting and health needs (excluding administering medication) as necessary.
9. Assists with the behavioral management system under the direction of the teacher.
10. Assists with daily charting of progress on academic and behavioral charts relevant to assigned student.
11. Tutors assigned student using instructional materials, lessons developed by the Special Education Teacher.
12. Provides assistance with individualized education plan materials.
13. Exhibit legal and ethical behavior in their professional practices; follow and implement all district rules, regulations, practices and policies.
14. Demonstrate a high level of professionalism with the ability to maintain confidentiality and personal flexibility in all areas.
15. Participate in / attend building and district meetings, as required and including PLC team meetings.
16. Maintain professional competence through in-service education activities provided by the district and/or in self-selected professional growth activities.
17. Direct and supervise students, implement MTSS, and maintain and document discipline both in and out of the classroom during the assigned workday.
18. Perform any other duties and responsibilities as may be requested by the principal or designee.

**APPLICATION PROCEDURE:**

Applications should be completed online at <https://www.d131.org>. Position(s) will remain open until filled. East Aurora School District 131 is an Equal Opportunity Employer.

**BENEFITS:**

TRS/IMRF Pension

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Medical

Dental

Vision

Flexible Spending Program

Basic Life and AD&D

Disability Coverage

Employee Assistance

Pet Insurance

Identity Theft Protection

**APPENDIX B-1: 2026 - 2027 Support Staff Pay Schedule**

<b>Compensation Level</b>	<b>Assistant / Liaison</b>	<b>Sped Interpreter / Sign Interpreter / JumpStart Parent Educator</b>	<b>RN</b>	<b>LPN</b>	<b>Truancy</b>
1	\$ 22.00	\$ 28.25	\$ 31.75	\$ 29.00	\$ 24.00
2	\$ 22.50	\$ 28.75	\$ 32.25	\$ 29.50	\$ 24.50
3	\$ 23.00	\$ 29.25	\$ 32.75	\$ 30.00	\$ 25.00
4	\$ 23.50	\$ 29.75	\$ 33.25	\$ 30.50	\$ 25.50
5	\$ 24.00	\$ 30.25	\$ 33.75	\$ 31.00	\$ 26.00
6	\$ 24.50	\$ 30.75	\$ 34.25	\$ 31.50	\$ 26.50
7	\$ 25.00	\$ 31.25	\$ 34.75	\$ 32.00	\$ 27.00
8	\$ 25.50	\$ 31.75	\$ 35.25	\$ 32.50	\$ 27.50
9	\$ 26.00	\$ 32.25	\$ 35.75	\$ 33.00	\$ 28.00
10	\$ 26.50	\$ 32.75	\$ 36.25	\$ 33.50	\$ 28.50
11	\$ 27.00	\$ 33.25	\$ 36.75	\$ 34.00	\$ 29.00
12	\$ 27.50	\$ 33.75	\$ 37.25	\$ 34.50	\$ 29.50
13	\$ 28.00	\$ 34.25	\$ 37.75	\$ 35.00	\$ 30.00
14	\$ 28.50	\$ 34.75	\$ 38.25	\$ 35.50	\$ 30.50
15	\$ 29.00	\$ 35.25	\$ 38.75	\$ 36.00	\$ 31.00
16	\$ 29.50	\$ 35.75	\$ 39.25	\$ 36.50	\$ 31.50
17	\$ 30.00	\$ 36.25	\$ 39.75	\$ 37.00	\$ 32.00
18	\$ 30.50	\$ 36.75	\$ 40.25	\$ 37.50	\$ 32.50
19	\$ 31.00	\$ 37.25	\$ 40.75	\$ 38.00	\$ 33.00
20	\$ 31.50	\$ 37.75	\$ 41.25	\$ 38.50	\$ 33.50
21	\$ 32.00	\$ 38.25	\$ 41.75	\$ 39.00	\$ 34.00
22	\$ 32.50	\$ 38.75	\$ 42.25	\$ 39.50	\$ 34.50
23	\$ 33.00	\$ 39.25	\$ 42.75	\$ 40.00	\$ 35.00
24	\$ 33.50	\$ 39.75	\$ 43.25	\$ 40.50	\$ 35.50
25	\$ 34.00	\$ 40.25	\$ 43.75	\$ 41.00	\$ 36.00
26	\$ 34.50	\$ 40.75	\$ 44.25	\$ 41.50	\$ 36.50
27	\$ 35.00	\$ 41.25	\$ 44.75	\$ 42.00	\$ 37.00
28	\$ 35.50	\$ 41.75	\$ 45.25	\$ 42.50	\$ 37.50
29	\$ 36.00	\$ 42.25	\$ 45.75	\$ 43.00	\$ 38.00
30	\$ 36.50	\$ 42.75	\$ 46.25	\$ 43.50	\$ 38.50