

**Evanston Township High School
District 202
1600 Dodge Avenue
Evanston IL, 60204
www.eths.k12.il.us**

Job Description

POSITION: Homebound Substitute Teacher Pool (HSTP)

REPORTS TO: Director of Student Support Services

Minimum Experience/Skill Requirements/Qualifications:

Licensed Secondary School Teacher, Certified in the area of English, Math, History, Science Foreign Language, or LBS1 (Valid Illinois Teacher Certification, Type 9 or type 10).

Overall Job Duties:

The primary responsibility of the HST is to provide homebound instruction, facilitate the collection, distribution, and submission of assignments for students' who are medically excused from school.

ESSENTIAL JOB FUNCTIONS:

- Provide homebound tutoring to students in various content areas.
- Collect student assignments from each of the student's teachers and submit student completed assignments to each teacher.
- Assist students in academic instruction and tutoring in multiple content areas.
- Communicate effectively with ETHS staff, parents, and students.
- The ability to work flexible hours in the evening, including weekends.
- Travel within the ETHS district to work with students at their home when an adult (18 years or older) are present, the local public library and/or any public setting within the community.
- Exhibit confidentiality at all times.

TERMS OF EMPLOYMENT: The Homebound Substitute Teacher Pool (HSTP) position is assigned on an as needed basis and is paid the curriculum rate as outlined in the Teachers Council Contract.

ETHS is an equal opportunity employer and does not discriminate regardless of race, creed, sex, color, national origin, religion, age, or handicap