



NILES TOWNSHIP HIGH SCHOOL DISTRICT 219

7700 Gross Point Rd
Skokie, IL 60077
847-626-3000
www.niles219.org

ISEF Chaperone

REPORTS TO: Director of Science

POSITION OBJECTIVE: Chaperones will be expected to

- **Air & Ground Travel:** Accompany students on all flights and ground transportation to and from the competition.
- **On-Site Supervision:** Maintain a consistent presence at the event venue and other designated locations to provide continuous student support.
- **Lodging Oversight:** Reside at the designated hotel for the duration of the trip (in a private room) to ensure student safety during non-competition hours.
- **Accountability:** Monitor student attendance and ensure they are present at all required sessions and assigned locations.
- **Chaperoned Transit:** Supervise all travel between the hotel, competition site, and secondary locations, including rideshare or shuttle services.
- **Logistics & Supplies:** Assist with the transport and management of project materials and supplies as required.
- **Meal Coordination:** Facilitate or assist in organizing daily meal schedules for the student group.
- **Emergency Response:** Remain on-call and available 24/7 to provide immediate support in the event of an emergency.

SEQUENCE OF EVENTS:

ISEF International Science Fair -Phoenix Convention Center - Phoenix, AZ

May 10th 1:10am-9:00pm (includes Travel)

May 11th 8:00am-8:00pm

May 12th 8:00am-10:00pm

May 13th 7:45am-4:30pm

May 14th 8:00am-8:00pm

May 15th 7:00am-8:30pm (includes Travel)

RATE OF PAY: Chaperones will be paid a rate of \$20/hour for all hours on duty. Accommodations, meals, and transportation will be covered, if applicable. Unless supervising students, meal periods are not compensable. Periods when the employee is sleeping are not compensable.

Support Staff or Paraprofessional employees who have the approval of their direct supervisor to chaperone should enter a Professional Out of District day of leave for their absence. All hours worked outside their normal working day would need to be clocked to the Chaperone position.

02/9/2026

If you are interested in being a chaperone for this event, please reach out to the Director of the Sponsoring Department for more information.

WORKING CONDITIONS: Works in a variety of environments, including school campuses, hotels, conference centers, outdoor activity sites, restaurants, and public venues. The role requires extended periods of standing and walking, frequent supervision of students in group settings, and continuous situational awareness to ensure student safety and well-being. Chaperones must be available to perform supervisory duties during early mornings, late evenings, and overnight hours, including responding to student needs or emergencies outside of scheduled activities. The position may involve travel by bus, plane, or other forms of transportation and requires flexibility, adaptability, and the ability to remain calm and professional in dynamic or unfamiliar settings.

Apply online at: www.niles219.org

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Niles Township High Schools District 219 is an equal-opportunity employer. It is the policy and practice of District 219 to decide all matters relating to employment solely on the basis of the applicant's ability to perform the essential functions of the position. District 219 ensures equal employment opportunities regardless of race, creed, sex, sexual orientation, color, national origin, religion, age, or handicap.

2/9/2026