

## **Flute Choir Director Job Description**

**Position Title:** Flute Choir Director

**Reports To:** Director of Bands or Fine Arts Director

**Position Statement:** Facilitator, conductor, and organizer of Flute Choir

**Essential Functions:**

- coordinates all performances
- conducts rehearsals;
- oversees set-up and tears-down of the performance area;
- coordinates needs of facility for performances and rehearsals;
- organizes and supervise trips and off-site performances;
- recruits student-musicians for ensemble;
- develops appropriate repertoire of music;
- develops skills of student-musicians.

**Skills:** Bachelor of Music Education. Strong skills in conducting and in leading youth. Strong communication skills and ability to work with Fine Arts colleagues.

**Calendar:** school year

**Hours Per Week:** Approximately 2-6 Hours per week

**Building:** North

**Performance Evaluation:** Performance of this job will be evaluated in accordance with provisions of the District evaluation procedures.

Candidate must apply on-line at [www.niles-hs.k12.il.us](http://www.niles-hs.k12.il.us)

**Niles Township High Schools District 219 is an equal opportunity employer.** It is the policy and practice of District 219 to decide all matters relating to employment solely on the basis of the applicant's ability to perform the essential functions of the position. District 219 ensures equal employment opportunities regardless of race, creed, sex, sexual orientation, color, national origin, religion, age or handicap.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position.

Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.