

**Oak Lawn Community High School District 229
Athletic Coach Job Description**



TITLE: HEAD GIRLS BADMINTON COACH

QUALIFICATIONS: Valid Illinois Teacher Certification preferred
Meets IHSA Criteria (Qualification of Coaches - 2.070)
Previous coaching or participation experience in Badminton required

REPORTS TO: Athletic Director

RELATES WITH: Athletic Director, Athletic Secretary, Athletic Trainer(s), Other Head Program coaches

SUPERVISES: Assistant Girls Badminton Coaches

JOB GOAL: To help participating students achieve a high level of skill, an appreciation for the values of discipline and sportsmanship, and an increased level of self-esteem. To oversee the specific sport program in observance of all NFHS, IHSA, SSC, and District 229 policies and regulations in the best interest of all student participants. To promote all District 229 athletic programs.

SKILLS AND KNOWLEDGE REQUIRED:

1. Badminton/racket skills and mechanics (grip, forehand, backhand, swinging techniques, service).
2. Scoring both singles and doubles play along with running and scoring a competition.
3. Ability to run a variety of skills-based activities with players to develop and advance players' knowledge and play.
4. Ability to provide feedback during game play at competitions.

TIME COMMITMENT:

1. Season runs from the end of February to the beginning of May with practices/meets 5-6 days a week.
2. Most practices and games are during the week and occasional tournaments on Saturday.

PERFORMANCE REQUIREMENTS AND EXPECTATIONS:

1. Secures facilities through the athletic office to ensure a safe practice/competition environment for students.
2. Plans and communicates with assistant coaches practice sessions and competition strategies which ensure the health and physical well-being of student participants.
3. Develops, communicates, and maintains a regular schedule of in-season practices.
4. Maintains current equipment/uniform inventory and distribution annually.
5. Manages all fund raisers, deposits, distribution of funds related to sport specific student activity accounts.
6. Assures that all student participants are in compliance with D229 requirements including current athletic physical, registration, Code of Conduct, and is academically eligible, prior to practice, tryout, and competition.
7. Models and instills the values of sportsmanship and fair play to all participants and enforces consequences for breach of such standards.
8. May be expected to actively participate and run drills and games with players and remain on foot for the duration of a practice or competition.
9. Monitors proper supervision of student athletes at practices, games, in locker rooms, and on school provided transportation.
10. Assists in the selection and evaluation of assistant coaches.
11. Completes the evaluation of IHSA officials in a timely manner.
12. Conducts a mandatory preseason parent meeting.
13. Communicate effectively with parents, athletes, and other coaches.
14. Maintains individual and team records and statistics.
15. Plans and implements a seasonal awards recognition program through the athletic office.
16. Engages in personal professional development activities.
17. Work with Oak Lawn Athletic Booster Club as well as feeder schools and community feeder programs.
18. Implements programmatic instruction of sequential fundamentals and proper conditioning for all levels of the program.
19. Other duties as assigned by the Athletic Director.

TERMS OF EMPLOYMENT: Reviewed annually by Athletic Director. This position is subject to the Oak Lawn Community High School extra-responsibility compensation guide, Lane V.

EVALUATION: Performance of this job will be evaluated by the Athletic Director in accordance with provisions of the approved Coaches Evaluation Form.