

# OAK LAWN COMMUNITY HIGH SCHOOL DISTRICT 229

9400 Southwest Highway, Oak Lawn, Illinois, 60453-2372  
Telephone 708.424.5200

## **VACANCY NOTICE** **School Year 2026-27**

### **Position: Instructional Assistant**

#### **Qualifications:**

- Candidates must meet the Paraprofessional Educator requirements for the State of Illinois
- Computer literacy and competency in use of Apple technology
- Interpersonal skills and a demonstrated ability to work successfully with staff and students
- Possess effective oral and written communication skills
- Believes in a growth-mindset and that all students can learn
- Experience working with special education students preferred

#### **Job Responsibilities:**

- Support students with varying ability levels in extensive hands-on learning activities
- Assist license personnel in the management, instruction and assessment of students in the classroom and other appropriate settings
- Actively participate in and contribute to the school community
- Support individual students with content acquisition
- Embody and promote the values of Spartan PRIDE (Personal Responsibility, Respect, Integrity, Dedication and Excellence) in all interactions with students, parents and colleagues

#### **Compensation:**

The salary is commensurate with an individual's experience and training and per stipulations contained in the Board-Union Collective Bargaining Agreement, minimum of \$22.00/hour.

#### **Application Process:**

External candidates should apply online at [www.olchs.org](http://www.olchs.org). For questions about this position, please contact Dr. Victoria Schwarz, Special Education Director.

**Starting Date: August 13, 2026**

**Posting Date: May 22, 2026**

**Closing Date: Open until filled**

Screening of candidates will begin immediately. Early submission of all required materials is requested.