

Bus Mechanics

General Description:

Under the supervision of the Director of Transportation, and/or their designee, the School Bus Mechanic will maintain district vehicles in a state of operational excellence that meet and/or exceed all regulatory and district requirements and promotes safe, effective and efficient transportation services.

Job Responsibilities and Essential Duties:

- Diagnose and conduct repairs of district vehicles and equipment.
- Maintains vehicle compliance utilizing the Illinois Department of Transportation and federal standards.
- Conduct preventive maintenance programs in strict compliance with district requirements.
- Knowledge of State and Federal mandated requirements regarding the repair and maintenance of school buses.
- Perform minor paint touch-up and body repair.
- Inspection of vehicles for required State safety inspections.
- Display safe work standards and high quality levels of service.
- Must have the ability to identify important and/or emergency situations and respond accordingly.
- Must have the ability to read and understand a map when responding to “service calls.”
- Perform emergency road repairs.
- Conduct daily fluid checks, preventative maintenance, and oil changes.
- Assist with ordering and inventory control of parts, department supplies, fluids etc.
- Maintain department equipment, tools and facility in accordance with district and OSHA regulations ensuring a safe and clean work environment.
- Process and complete reports as required.
- Work with and around hazardous materials and participate in emergency clean-up hazardous waste or material spills.
- Participate in training, meetings and various activities to maintain certifications and compliance of district educational requirements.
- Required to drive routes where student transportation is needed.
- Assist with the cleaning, clearing and safe operation of the department fueling stations, driveway and parking areas of the transportation facility.
- Other duties that may be assigned.

Qualifications:

- ASE certification.
- Related experience with diesel and gasoline engines.
- Experience with computer diagnostics and ability to understand vehicle schematics.
- Must provide own tools.

- Strong skills set to inspect, repair and maintain vehicles and equipment.
Complete understanding of safe operation and use of power and hand tools.
- Ability to communicate effectively, establish and maintain effective working relationships with district staff.
- Significant physical ability to stand for prolonged periods of time, including reaching, handling, lifting, pushing, pulling, stooping and carrying heavy equipment and tools essential to perform work duties.
- Ability to make sound, accurate and timely decisions in routing and critical conditions.
- Must possess and maintain a valid commercial driver's license with a school bus passenger endorsement in the State of Illinois and a clean driving record.
- Knowledge of IDOT regulations preferred.
- Must successfully pass the District's medical exam, and criminal background check.
- Must be a team player with an excellent work ethic and the attitude and flexibility to do what it takes to get the job done.
- This is a twelve month position with salary and benefits established between the Board of Education and the Oswego Custodial/Maintenance Association.

The knowledge, critical skills, and experience listed above are typical for this position; however, any equivalent combination of education, training, and/or experience, may be acceptable.

Working Conditions: An automotive repair shop environment; subject to noise from equipment, fumes and performing heavy physical labor: also subject to emergency call-out after hours, various work schedules including weekend assignments.

ENVIRONMENTAL CONDITIONS:

1. Exposure to diesel fuel, gasoline, and all other vehicular fluids and fumes.
2. Exposure to slippery, wet, and snowy conditions while walking and driving.
3. Exposure to road construction, unsafe drivers, and congested traffic conditions when responding to emergencies that occur on the roadways.
4. Possible exposure to body fluids and airborne pathogens.
5. Exposure to temperature extremes.
6. Will be required to leave the main work site and district boundaries.

PHYSICAL DEMANDS:

1. Ability to bend, kneel, and lift at least 50 pounds during the course of the normal work day.
2. Ability to effectively work within an often noisy, and distracting environment.
3. Ability to maintain balance while climbing and/or standing on a ladder.
4. Ability to physically work in small, confined areas.
5. Ability to work in extreme weather conditions and long hours.