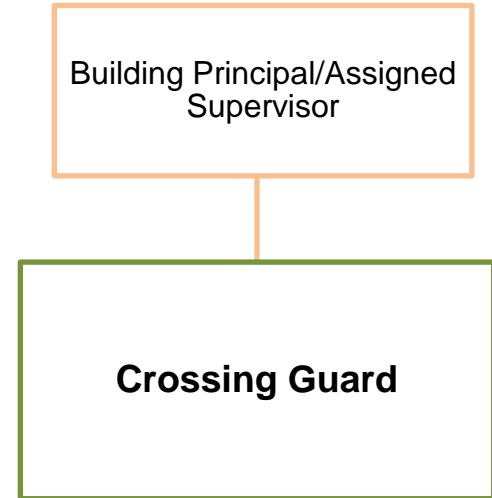


## CROSSING GUARD

<b>Job Title:</b>	Crossing Guard
<b>Initial:</b>	November 1, 2006
<b>Revised:</b>	January 12, 2017
<b>Work Year:</b>	10 Months
<b>Office:</b>	Education
<b>Department:</b>	Assigned Building
<b>Reports To:</b>	Building Principal/Assigned Supervisor
<b>FSLA Status:</b>	Non-Exempt
<b>Pay Range:</b>	Educational Support Personnel Range 1

### Related Organization Chart



**SUMMARY:** Maintain the safety of school-age children at specified crosswalks during the assigned duty periods.

### ESSENTIAL DUTIES & RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.

- Direct action of children and traffic at assigned crosswalks in order to ensure safe crossing
- Escort children
- Promote safety
- Serve as school role-model
- Communicate with principal and assigned supervisor
- Perform other related duties as assigned

### Supervision & Technical Responsibilities:

- This position has no supervisory responsibilities.
- Work is assigned by the Principal. This position requires application of position knowledge to safely cross children by stopping traffic and determining speeds of approaching vehicles.

### QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

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**Education & Training:**

- High school diploma or equivalent.

**Experience:**

- No experience required; experience working with children is preferred.

**Knowledge Skills & Abilities:**

- Basic communication skills.
- Basic ability to deal with children.

**Certificates, Licenses, & Registrations:**

- Criminal background check required for hire.
- Crossing guard safety training required upon hire.

**OTHER WORK FACTORS**

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

**Physical Demands:** While performing the duties of this job, the employee is regularly required to stand; walk; reach with hands and arms; talk and hear. The employee is occasionally required to use hands to finger, handle, or feel; stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 10 pounds. Specific vision abilities required by this job include distance vision, color vision, and ability to adjust focus.

**Work Environment:** While performing the duties of this job, the employee is regularly exposed to fumes or airborne particles, and outside weather conditions. The employee is occasionally exposed to vibration. The noise level in the work environment is usually loud.

**Mental Functions:** While performing the duties of this job, the employee is frequently required to analyze, communicate, instruct, and use interpersonal skills. The employee is regularly required to coordinate.

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*