

Gurnee School District 56

Job Description

Title: Bus Aide

Reports To: Supervisor of Transportation

Performance Responsibilities:

1. Assists the bus driver in maintaining good student conduct on the bus.
2. Inspects transportation passes to prevent unauthorized travel.
3. Assists young or disabled students in getting on and off the bus.
4. Assures that students get on and off the bus in an orderly fashion.
5. Provides written records of violations of the student code to the Supervisor of Transportation.
6. Collects and turns over to the building secretary those personal items left on the bus by students.
7. Performs other duties that may be assigned.

Terms of Employment:

Salary and work year to be established by the Board
10-month work year

Evaluation:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Support Services Personnel.