



## Music Teacher

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Job Category: Certified

Status: Non-Exempt

Location: Lincoln Hall School

Reports to: Building Principal

### Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Illinois State Board of Education Professional Educator Licensure appropriate to assignment.
- Middle School Music Endorsement.
- Successful prior teaching experience in Music for the appropriate grade level preferred.
- Knowledge of current teaching methods and educational pedagogy, as well as differentiated instruction based upon student learning needs and styles.
- Knowledge of data information systems, data analysis and the formulation of action plans.
- Knowledge of applicable federal and state laws regarding education and students.
- Ability to use computer network system and software applications as needed.
- Ability to organize and coordinate work.
- Ability to communicate effectively with students and parents.
- Ability to establish and maintain cooperative working relationships with others contacted in the course of work.

### Job Goal

- To develop students' understanding and appreciation of the art of music, including listening to a wide range of musical genres, periods and styles.
- To identify, promote and develop each student's talents in vocal and instrumental musical expression.
- To develop and maintain vocal and performing arts groups and encourage student participation.

### Performance Responsibilities

- Promote a classroom environment that is safe and conducive to individualized and small group instruction and student learning.
- Develop a balanced music program and lessons to organize class time so that students have adequate time for preparation, rehearsal, and instruction.
- Conduct ongoing assessment of student musical learning and progress, and modify instructional methods to fit individual student's needs, including students with special needs; conduct individual and small group instruction as needed.
- Utilize repertoire of all types of music literature, as appropriate.
- Plan, coordinate rehearsals for, and direct students in musical programs and performances outside the classroom.

- Continue to acquire professional knowledge and learn of current developments in the educational field by attending seminars, workshops or professional meetings, or by conducting research.
- Organize and maintain a system for accurate and complete record keeping, grading, and reporting for all student activities, achievement and attendance as required by district and school procedures and applicable laws.
- Encourage parental involvement in students' education and ensure effective and appropriate communication with students and parents.
- Ensure that student conduct conforms to the school's standards and school district policies, and establish and maintain standards of student behavior needed to ensure a productive learning atmosphere during practice, rehearsal and performances.
- Coordinate and collaborate with other professional staff members, especially within grade level, and content area, and participate in faculty meetings and committees.
- Select and requisition appropriate music supplies and instrumental equipment, maintain inventory records, and ensure equipment is in good working order.
- Perform other related tasks as assigned by the Principal and other central office administrators as designated by the Superintendent.
- *Other essential duties and responsibilities may be assigned.*

#### Physical, Sensory and Environmental Demands

Physical: The employee frequently is required to stand, walk, sit, use hands and fingers; sit continuously for extended periods of time; and reach with hands and arms. The employee must have the ability to use a keyboard and equipment typically found in a school setting.

Sensory: While performing the duties of this job, the employee is regularly required to talk and/or hear. Specific vision abilities required by this job include close vision, distance vision, ability to adjust focus, read and interpret documents and instruction; frequent identification of letters, numbers, and symbols in a technology environment.

Environmental: While performing the duties of this job, the employee is exposed to equipment and noise levels typical of a school environment.

#### Terms of Employment

183 work days. Salary and work year to be established according to the LTA contract.