



## NOTICE OF VACANCY

August 16, 2018

**Title:** Library Information Specialist

**Location:** Danville High School

**Effective:** Immediately

**General Qualifications:** Valid Illinois Professional Educator License  
Endorsement: Library Information Specialist

**Salary Range:** Based upon education/experience

**Reports to:** Building principal or designee

**To Apply:** **External Applicants:** To be considered, applicants must complete an online application packet including a letter of specific interest and a resume. A minimum of three references must be included on the application - one character reference and two former supervisors or evaluators. To complete an application, simply go to [www.danville118.org](http://www.danville118.org) and select "Job Opportunities." You must apply from the district website via TalentEd.

**District No. 118 Employees:** If you are licensed/endorsed for the position, submit a hard copy (not an email) of a completed transfer request to Connie Kittell, Human Resources Specialist.

Dianna Kirk, Ed.S., Human Resources Director  
Danville Community Consolidated School District No. 118  
110 East Williams Street, Danville, IL 61832  
Phone: (217) 444-1050, Fax: (217) 444-1052  
Email: [kirkd@danville118.org](mailto:kirkd@danville118.org)  
*An Equal Opportunity Employer*  
*August 16, 2018*