



Danville Community School Corporation

Notice of Vacancy

Position: General Music Teacher Grades 3-6

Location: South Elementary School & Danville Community Middle School

Qualifications:

- Valid Indiana Teaching License Elementary generalist K-6, Fine Arts any music K-6
- Knowledge of current computing technologies and software applications appropriate to the position's job responsibilities
- Exceptional communication skills both written and oral
- Demonstrates good sound judgment and the ability to function in a high stress environment
- Support the philosophy and mission of Danville Community School Corporation

Responsibilities:

- Develops and administers curriculum consistent with school district goals and objectives, expanding the music initiatives at the elementary and middle school level, that contribute to a climate where students are actively engaged in meaningful learning experiences.
- Delivers high quality instruction that includes rigor and relevance in their content areas in effort to produce measurable results of student achievement.
- Promotes a classroom environment that is safe and conducive to individualized and small group instruction, and student learning.
- Develops lesson plans and instructional materials and translates lesson plans into learning experiences so as to best utilize the available time for instruction
- Conducts ongoing assessment of student learning, and modifies instructional methods to fit individual student's needs, including students with special needs; conducts individual small group instruction as needed.
- Continues to acquire professional knowledge and learn of current developments in the educational field by attending seminars, workshops or professional meetings, or by conducting research.
- Communicate effectively, both orally and in writing with students, parents and other professionals on a regular basis
- Models professional and ethical standards when dealing with students, parents, peers, and community.
- Organizes and maintains a system for accurate and complete record-keeping, grading, and reporting for all student activities, achievement and attendance as required by district procedures and applicable laws.
- Encourages parental involvement in students' education and ensures effective communication with students and parents.
- Ensures that student conduct conforms with the school's standards and school district policies, and establishes and maintains standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom.
- Coordinates with other school professional staff members, especially within grade level and specific subjects, to evaluate and assess curriculum, and participates in faculty meetings and committees.
- Selects and requisitions appropriate books, instructional aids and other supplies and equipment and maintains inventory records.
- Supervises students in activities that take place out of the classroom during the school day, including activities involving school transportation and other duties.
- Administers standardized tests in accordance with district testing programs.
- Attend necessary training (potentially including summer obligations)

Days/Hours: M-F 7:25 am to 2:55 pm

Salary: Salary commensurate with experience starting at \$52,000

Starting Date: ASAP

Contact: Jenny Hollingsworth (South Elementary Principal) jhollingsworth@danville.k12.in.us or Amanda Birkey (Middle School Principal) abirkey@danville.k12.in.us

Posting Closure: When Filled

ALL INTERNAL CANDIDATES MUST SUBMIT AN ONLINE APPLICATION

Danville Community School Corporation does not unlawfully discriminate on the basis of age, race, religion, national origin, gender, or disability in admission or access to, or treatment or employment in, its educational programs or activities.

3 – NOTICE OF VACANCY FORM January 2025