

# KETTERING CITY SCHOOL DISTRICT

580 Lincoln Park Blvd. Ste. 105

KETTERING, OHIO 45429

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MINDY MCCARTY-STEWART  
Superintendent

KEN MILLER  
Asst. Superintendent of Human Capital

## **POSTING**

August 21, 2025

**TO:** All Kettering City School District locations and outside locations as designated by the Assistant Superintendent of Human Capital.

**POSITION:** **CLASSROOM AIDE (PERCUSSION)**  
Effective immediately

**LOCATION:** VAN BUREN MIDDLE SCHOOL

**GENERAL INFORMATION:** This employee will supervise students during the school day, not to exceed 12.5 hrs/week, no benefits.

### **MAJOR RESPONSIBILITIES, Partial List:**

1. Work directly with students in the percussion section to support their musical growth and skill development.
2. Assist band directors with classroom tasks, including setup, organization, and instrument needs.
3. Provide small group instruction for percussion students needing extra support or targeted practice.
4. Help maintain percussion instruments.
5. Reinforce rehearsal expectations, routines, and proper technique.
6. Offer individual guidance to students struggling with music reading, rhythm accuracy, or performance.
7. Support directors during full ensemble rehearsals by monitoring percussionists and providing on-the-spot assistance.

### **QUALIFICATIONS, Partial List:**

1. *Applicants must be Highly Qualified – Possess a 2 year Associates Degree or 2 years of college credits (48 semester or 72 quarter hrs.) or passage of the state paraprofessional standards exam (PARAPRO Test)*
2. Valid Ohio educational aide permit.
3. Must pass criminal background check and pre-employment drug screening.
4. Collaborative and problem-solving skills.
5. Computer skills.

**SALARY:** Per approved salary schedule.

**APPLICATION PROCEDURE:** All candidates are required to apply online at: [www.applitrack.com/dayton/onlineapp](http://www.applitrack.com/dayton/onlineapp). Current employees should apply as “INTERNAL” applicants, and all other candidates (including current Substitute Employees) should apply as “EXTERNAL” applicants. The contact person is Natalie Snell, Principal, - [natalie.snell@ketteringschools.org](mailto:natalie.snell@ketteringschools.org). The search will remain open until filled, but applicant screening will begin immediately.

**KETTERING BOARD OF EDUCATION IS AN EQUAL OPPORTUNITY EMPLOYER**