

**Fairborn City Schools**

306 E. Whittier Avenue  
Fairborn, Ohio 45324  
(937) 878-3961  
(937) 879-8180 FAX

**JOB OPENING**

**DATE:** September 15, 2025

**POSITION:** Special Education Assistant  
Must be HQ

**LOCATION:** Fairborn Primary School  
Work Schedule: 8:20 am – 3:50 pm

**SALARY:** Starting Pay: \$18.02 per hour, 7 hours per day

**DEADLINE:** September 19, 2025

**QUALIFICATIONS:**

1. Ability to communicate and work with handicapped students.
2. Ensure safety of students.
3. Assist in necessary physical care for maintenance of health and welfare of students.
4. Maintain respect at all times for confidential information.
5. Ability to work effectively with others.
6. Ability to communicate ideas and directive clearly and effectively both orally and in writing.
7. Perform other duties as assigned by the Superintendent/Designee.
8. Must hold a minimum of a high school diploma.
9. Meet the qualifications and/or criteria set by the State of Ohio Department of Education to obtain an educational aide permit.

**ADDITIONAL WORKING CONDITIONS:**

1. Occasional interaction among unruly children.
2. Occasional exposure to blood, bodily fluids and tissue.
3. The supervisor shall authorize re-numeration, if the position does not allow for a duty-free lunch.

Applications will be reviewed and interviews may be limited. Skill performance may be tested.

**CONTACT:** Jeff Madden, Assistant Superintendent  
[jmadden@fairborn.k12.oh.us](mailto:jmadden@fairborn.k12.oh.us)  
937-878-3961, Ext 1119

**APPLICATION PROCEDURE:**

Applicants must complete the application at the Dayton Area School Consortium at:  
<https://www.applitrack.com/dayton/onlineapp/>