FDOSP
12 month

Salary Range **26-27 school year**	Office Professional 2 $21.68 - $24.18 per hour based on relevant experience Office Professional 3 $22.95 - $25.45 per hour based on relevant experience
ELIGIBILITY	Employees that work .75 FTE or greater.
WAITING PERIOD	Benefits start the 1st day of the next month following employment.
HOLIDAYS	19 paid holidays - 4th of July, Labor Day, Indigenous Peoples Day, Veterans Day - day will be given over winter break, the day before Thanksgiving, Thanksgiving Day, the day following Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve, New Years Day, 2 additonal days during winter break, Martin Luther King Jr Day, President's Day 2 days during spring break, Memorial Day, and Juneteenth.
PERSONAL DAYS	4 days*
SICK DAYS	12 days*
BEREAVEMENT DAYS	3 days without loss of pay for immediate family members per school code.
VACATION DAYS	Prorated the 1st year of employment after completing probationary period. 2) The next July the employee will receive 10 vacation days. 3) The July after completing 5 years of service members receive 15 days. 4) The July after completing 10 years of service members receive 20 days.
HEALTH INSURANCE	The District offers 3 different Blue Cross Blue Shield Plans 1. PPO Low ($750 deductible) 2. PPO High ($1,700 deductible) 3. HMO Blue Advantage
DENTAL INSURANCE	The District offers optional Blue Cross Blue Shield PPO Dental for employees and dependents.
VISION INSURANCE	The District offers optional Eye Med Vision Insurance for employees and dependents.
LIFE INSURANCE	The District provides $20,000 of paid life insurance. Additional supplemental life insurance is available for employee, spouse and children.
DEPENDENT CARE FLEXIBLE SPENDING	The District offers the option of flexible spending account for dependent care.
HEALTH CARE FLEXIBLE SPENDING	The District offers the option of flexible spending account for health care.
PENSION	Illinois Municipal Retirement Fund (IMRF) Enrollment in IMRF is mandatory for employees working 600+ hours per year. 1-800-ASK-IMRF (1-800-275-4673) https:/www.imrf.org
DISABILITY	Administered through IMRF - employees are eligible after 12 consecutive months of IMRF service Credit. Additional optional short and long term disability plans through VOYA.
DIRECT DEPOSIT	Direct Deposit of your paycheck to your bank. You can divide the direct deposit to multiple accounts.

*Time off allocation is prorated based on start date.

For additional information on these benefits, please refer to the collective bargaining agreement and the current benefits guide.