



Facilitator, Teacher Quality (PL)

Reports to: PL Executive Director

Division: School Leadership

Structure/Grade: Unified 128

Workdays: 246 Days

Position Summary

Facilitate professional learning and development for DCSD staff, including but not limited to educators and district leaders, by coordinating and implementing district-wide plans aligned with the district's and schools' visions. Enhance teaching quality and student achievement through data analysis and stakeholder collaboration. Provide specialized support and professional learning opportunities for teachers, particularly those in the early stages of their non-renewable certification. This role requires demonstrated content expertise and the ability to work independently with minimal supervision.

Essential Job Duties

- Collaborate with areas, district partners, academic coaches, and other stakeholders to support teacher development and enhance program implementation.
- Plan, implement, and evaluate professional learning experiences for staff by designing effective development sessions and leveraging knowledge of adult learning theory.
Conduct classroom observations and learning walks to assess instructional effectiveness related to student achievement and provide individualized support based on data analysis.
- Facilitate the integration of technology into instructional lessons to increase student engagement in the learning process while supporting teachers with modeling effective teaching strategies.
- Serve district committees as well as consortium and statewide committees related to teacher quality, providing expertise in policy and program development.
- Analyze school performance data to inform instructional practices, generate reports for professional development needs, and promote continuous improvement across schools.
- Provide ongoing coaching for teachers, including modeling lessons, scheduling peer observations, and conducting mini-training sessions.
- Assist with the oversight of specific programs in the Department of Professional Learning such as DeKalb County School Teacher Academy for Preparation and Pedagogy (DCSD TAPP), New Teacher Induction Program, and teacher candidate field placements and support.
- Develop online resources for professional learning opportunities, coordinating tailored training sessions that blend content knowledge with differentiated instruction techniques suitable for diverse learners.
- Serve as an internal subject matter expert, providing guidance to colleagues as required.
- Complete complex analysis related to job functions, recommending solutions that involve consideration of multiple variables to enhance effectiveness.
- Perform additional duties as assigned.



Qualifications

- Bachelor's Degree in Education or a related field with 5 years of classroom teaching or similar experience required.
- A valid Georgia Professional Standards Commission-approved certificate at level T-4 is required.

Knowledge, Skills, and Abilities

- Knowledge of curriculum requirements, including DCSD and state requirements
- Knowledge of the formative and summative assessments required by the district and state
- Knowledge of school system policies, programs, and procedures pertinent to learning disabilities
- Ability to ensure compliance with educational standards and regulations while managing tasks effectively under pressure with competing deadlines
- Ability to facilitate professional learning for diverse stakeholder groups
- Excellent coaching skills and the ability to provide constructive feedback
- Proficiency in data analysis and interpretation
- Good computer skills and the ability to use all relevant software
- Ability to work independently with limited oversight
- Ability to manage standard projects, programs, or processes
- Ability to manage own time and complete tasks in alignment with end goals
- Effective oral, written, and interpersonal communication skills, and the ability to adapt communication style to differing audiences
- Ability to coordinate and collaborate with other departments to establish and execute responsibilities
- Ability to enhance relationships with senior internal and external partners not familiar with the subject matter
- Excellent decision-making skills and the ability to exercise independent judgment
- Superior organizational skills and strong attention to detail
- Ability to work with cultural diversity and endorse inclusive educational practices

Physical Demands and Work Environment

- Constantly operates a computer and other office machinery.
- Frequently remains in a stationary position.
- Occasionally moves about inside an office.
- Occasionally moves office equipment weighing up to 25 pounds.
- Constantly works in an indoor environment.
- Occasionally exposed to loud noise levels.
- Occasionally exposed to bodily fluids and communicable diseases.

By signing below, I agree that I have read and understand the requirements and the essential functions of this position.

Employee: _____ Date: _____

Disclaimer: Information contained within this position specification only summarizes information for interested individuals. The statements herein are intended to describe the general nature and level of work being performed by the employee in this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of a person in this position. If there is a discrepancy between the information in this position specification, the current documents obtained in the Division of Human Resources will always govern. The DeKalb County School District reserves the right to modify, alter or discontinue these reference materials for any reason.