



Technician II, Electronics & Technology

Reports to:	Supervisor III, Skill Trade	FLSA Status:	Non-Exempt
Department:	Fleet Services	Structure/Grade:	Unified 117
Division:	Operations	Workdays:	246
Retirement:	Public Schools Employees Retirement System		

Position Summary

Perform basic skilled tasks to maintain and service electronic equipment on school buses to ensure safe and efficient operations. Perform duties under moderate supervision as an intermediate-level individual contributor.

Essential Job Duties

- Completes routine and sometimes more robust tasks assigned in a timely manner.
- Repairs and replaces CB radios to ensure bus drivers can communicate with transportation.
- Conducts repair and replacement of other communication devices as needed.
- Maintains and repairs tables and other furniture within the buses.
- Performs maintenance tasks to ensure the functionality of bus equipment, addressing routine issues promptly.
- Anticipates maintenance needs and recommends process improvements for bus equipment functionality.
- Follows established standard operating procedures and systems to accomplish tasks.
- Performs additional duties as assigned.

Qualifications

Associate degree or high school diploma with some additional continuing education through a certification program with 3 – 6 years of related experience required.

Knowledge, Skills, and Abilities

- Competency in maintaining and repairing other school bus electronic equipment
- Knowledge of methods, materials, tools, and equipment used in the trade
- Understanding of relevant occupational hazards and safety precautions
- Knowledge of applicable state and federal safety codes and regulations
- Ability to solve problems within defined parameters and under clearly established processes
- Effective oral, written, and interpersonal communication skills
- Ability to follow clearly established procedures
- Ability to work collaboratively and seek assistance when needed
- Ability to organize and prioritize tasks and manage multiple assignments simultaneously

Physical Demands and Work Environment

- Constantly operates and inspects mechanical equipment.
- Constantly positions self to use, inspect, clean or repair tools and machinery.
- Constantly observes details at close range.



- Frequently required to exchange accurate information.
- Frequently remains in a stationary position.
- Frequently moves tools and equipment weighing up to 50 pounds across the facility.
- Frequently operates a motor vehicle safely and legally, in accordance with applicable state and federal transportation laws.
- Occasionally moves tools and equipment weighing up to 75 pounds across the manufacturing floor.
- Occasionally ascends/descends machinery and equipment to repair/service.
- Must have valid driver license and clean driving record.
- Constantly exposed to loud noise levels.
- Constantly exposed to moving mechanical parts.
- Occasionally exposed to mechanical oils, vibration and risk of electrical shock.

By signing below, I agree that I have read and understand the requirements and the essential functions of this position.

Employee: _____ Date: _____

Disclaimer: Information contained within this position specification only summarizes information for interested individuals. The statements herein are intended to describe the general nature and level of work being performed by the employee in this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of a person in this position. If there is a discrepancy between the information in this position specification and the current documents obtained in the Division of Human Resources, the latter will always govern. The DeKalb County School District reserves the right to modify, alter, or discontinue these reference materials for any reason.

Reviewed/Revised: 12/16/2025