



# School Psychologist

<b>Reports to:</b>	Director	<b>FLSA Status:</b>	Exempt
<b>Department:</b>	School Innovation	<b>Structure/Grade:</b>	Z - schedule
<b>Division:</b>	Access & Opportunity	<b>Workdays:</b>	190
<b>Retirement:</b>	Teachers Retirement System		

## Position Summary

Delivers a comprehensive range of psychological services, including psycho-educational assessments, crisis intervention, and counseling, while collaborating with stakeholders to enhance student success and ensure compliance with legal standards. Provides specialized evaluation and consultation to the Individualized Education Program (IEP) team. Demonstrates expertise in the field, coordinates resources, and manages moderately complex projects. Creates action plans to achieve desired outcomes.

## Essential Job Duties

- Serves as an internal subject matter expert, frequently advising others on complex matters.
- Completes work that requires in-depth analysis to understand and solves problems that span a wide range of difficult and unique issues.
- Conducts comprehensive psycho-educational evaluations to determine special education eligibility.
- Collaborates with students, teachers, and parents to enhance student learning and success.
- Monitors student progress and provides regular updates to relevant stakeholders.
- Responds to crisis situations effectively, managing interventions as required.
- Engages in problem-solving that addresses a wide range of difficult and unique challenges faced by students.
- Recommends solutions that influence future actions and aligns with the institution's cultural values, ensuring decisions support overall educational goals.
- Performs additional duties as assigned.

## Qualifications

- Master's Degree in Education, Psychology, Counseling, or closely related area from a Georgia Professional Standards approved accredited college or university required.
- Minimum one (1) year of professional level psychometrics, school psychology, counseling, or closely related experience required.
- Valid Professional Standards Commission approved certificate in psychology at level S-5 or above or valid licensure as a clinical psychologist issued by the State of Georgia required.



### Knowledge, Skills, and Abilities

- Knowledge of compliance regulations and standards
- Knowledge of psycho-educational assessments
- Ability to develop research-based classroom interventions
- Ability to recommend solutions to management that may influence a future course of action, aligning with cultural values
- Ability to manage moderately complex projects, programs, or processes
- Ability to coordinate resources across departments to achieve desired outcomes
- Ability to create own action plans to achieve desired outcomes, aligned with project/process goals for the department
- Ability to collaborate and communicate effectively with a wide variety of constituents, with the ability to take the initiative to continually develop relevant skills
- Ability to pursue opportunities to solve problems and take action while maintaining the ability to manage work
- Ability to network with key contacts outside own area of expertise

### Physical Demands and Work Environment

- Constantly required to exchange accurate information.
- Constantly operates a computer and other office machinery.
- Constantly observes details at close range.
- Frequently remains in a stationary position.
- Occasionally moves about inside an office.
- Occasionally moves office equipment weighing up to 25 pounds.
- Constantly works in an indoor environment.

By signing below, I agree that I have read and understand the requirements and the essential functions of this position.

Employee: \_\_\_\_\_ Date: \_\_\_\_\_

*Disclaimer: Information contained within this position specification only summarizes information for interested individuals. The statements herein are intended to describe the general nature and level of work being performed by the employee in this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of a person in this position. If there is a discrepancy between the information in this position specification and the current documents obtained in the Division of Human Resources, the latter will always govern. The DeKalb County School District reserves the right to modify, alter, or discontinue these reference materials for any reason.*

*Reviewed/Revised: 5/15/2026*