

DENNIS TOWNSHIP SCHOOL DISTRICT

JOB DESCRIPTION

Title:	Cafeteria/Playground Aide (Non-Instructional)
Reports to:	Principal
Goal:	To help maintain a calm and pleasant atmosphere in the cafeteria so that the students may find mealtime a time to unwind and refresh themselves. To help students enjoy a safe, meaningful exercise and group interaction through judicious supervision of the playground during lunch recess.
Qualifications:	In good physical, mental, emotional health. Be able to work with children in a warm and friendly manner. Demonstrated aptitude or competence for assigned responsibilities. Criminal History Background Check Proof of U.S. Citizenship or legal alien status
Performance Responsibilities:	<ul style="list-style-type: none"> A. Supervise lines for purchasing food. B. Assist younger students with use of utensils when needed. C. Organize students for orderly disposal of food waste, trays and utensils. D. Organize groups for orderly dismissal from the lunch room. E. Circulate among the tables during the meal period so as to be available to help children who need help and to resolve any minor problems that arise. F. Wipe down tables at the end of each lunch period G. Inform principal or teacher at once of any serious infraction of disciplinary rules by students. H. Call immediately for a teacher or the principal for any incident involving physical confrontation; and for any incident that appears to be of more than momentary disruption. I. Supervise students at playtime and maintain a harmonious atmosphere on the playground. J. See that the school playground regulations are obeyed. K. Direct movement of groups to and from the playground. L. Direct movement of groups through the buildings as assigned. M. Perform such other duties and responsibilities within the scope of the position as may be assigned by the Principal.
Terms of Employment	Ten month position. Salary and hours of work as established according to the negotiated agreement between the teachers' association bargaining unit and the Board of Education.
Evaluation:	Performance of this job will be evaluated in accordance with this job description and the provisions of the Board of Education policy.