

**Derry Cooperative School District #1  
NH School Administrative Unit #10  
18 South Main Street  
Derry, NH 03038**

**EPS Code: GCA  
Teacher**

**DISTRICT CODE**

**Title:** Teacher

**Minimum Qualifications And Requirements:** Requirements as set by the State of New Hampshire Certification  
Requirements as set by the Derry Cooperative School Board

**Job Goal:** To enable the District to provide quality education for all children in the Derry Cooperative School District.

**Reports To:** Building Principal

**Responsibilities of the Position:**

A. Professional Skills: The teacher is expected to establish procedures of management to allow maximum of learning and a minimum of disciplinary action by:

1. Demonstrating competency in his/her content area.
2. Planning and organizing effectively.
3. Demonstrate accurate knowledge of subject matter covered in the curriculum.
4. Plan instruction that meets individual needs, interests and abilities of student that reflect the learning objectives in the current district curriculum.
5. Create a classroom environment conducive to learning and appropriate to the maturity and interests of students.
6. Encourage the development of independent work habits.
7. Encourage a flexible, individual approach to problem solving.
8. Provide opportunities for pupil participation in educational activities.
9. Make provisions for individual difference.
10. Serve as a role model to students with regard to using appropriate language and behavior.
11. Guide the learning process toward the achievement of curriculum goals, and in harmony with these goals, establish clear objectives for all lessons, units, and projects, to communicate these objectives to students.
12. Employ instructional methods and materials that are most appropriate for meeting stated objectives and assess the accomplishments of students on a regular basis to provide progress reports as required.

B. Professional Relationships:

The teacher is expected to establish and maintain a professional relationship with students and parents by:

1. Consult with colleagues, students, and/or parents on a regular basis.
2. Communicate and maintain a working relationship with parents.
3. Maintain confidentiality with respect to students and their records.
4. Encourage respect for the rights, opinions, property, and contributions of others.
5. Sensitive to factors which affect pupil achievement and behavior.
6. Being available for extra help.

**Revised March 2011, 11/1983**

**Policy**

7. Assist administration in implementing all policies and/or rules and regulations of the school and Derry Cooperative School Board governing student life and conduct, and, for

the classroom, develop reasonable rules of classroom behavior and procedure, and maintain order in the classroom in a fair and just manner.

8. Being appropriately dressed for teaching duties that will result in an excellent appearance in front of students and parents.
9. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
10. Plan and monitor educational assistants as they are working with classroom students.
11. Maintain and improve professional competence and attend staff meetings and other in-service activities as required.
12. Refrain from personal criticism of staff to students.
13. Avoid use of position for commercial gain from students.

A teacher is expected to establish and maintain a professional relationship with fellow staff members by:

1. Cooperating with other staff members
2. Consulting with coworkers in evaluating and meeting student needs
3. Leaving clear and complete instructions for substitutes
4. Following the curriculum and policies approved by the board
5. Cooperating in evaluation of present curriculum
6. Recommending possible revision of curriculum

C. Professional Development: The teacher is expected to demonstrate professional development by:

1. Participating actively in in-service programs.
2. Keeping abreast of professional developments in education and in his/her specific area of certification.
3. Exploring new teaching techniques as alternatives to better accomplish predetermined instructional objectives.

D. Other Skills and Abilities: Ability to apply knowledge of current research and theory to instructional program. Ability to plan and implement lessons based on school objectives and the needs and abilities of students to whom assigned. Ability to establish and maintain effective relationships with students, peers and parents. Possess skill in oral and written communication.

E. Applicability: All relationships, functions and their application as described are subject to revision as advisable to meet changing needs of the school district and are to be construed as the minimum rather than the maximum of effort, interests and activities involved in this position.

F. Specified Length/Hours of Position:

This is an affiliated position under the Agreement Between the Derry Cooperative School District and the Derry Education Association.

G. Evaluation:

Evaluation of this position shall be by the principal of the prevailing school subject to School Board Policy AFC.