

EASTERN CARVER COUNTY SCHOOLS
Position Description

SECTION I: GENERAL INFORMATION

Position Title: Student Technician	Department: Community Education
Reports to: Community Education Specialist	FLSA Status: Non-Exempt
Band/Grade/Subgrade: \$12.50 per hour	Bargaining/Work Unit: Casual/Temporary
Tier/Lane:	Position Last Updated: 12/20/23

SECTION II: JOB SUMMARY

To provide technical support for sound, lighting, computer, video, and stage riggings for all performing art facilities within Eastern Carver County Schools.

SECTION III: ESSENTIAL DUTIES AND RESPONSIBILITIES

Duty/Responsibility No:	1	Statement of duty/responsibility:
Percent of Time:	100%	Technical support for sound, lighting, computer, video, and stage riggings

Tasks involved in fulfilling above duty/responsibility:

- Provide technical support for theater technology such as lighting and sound design and rigging systems.
- Follow all auditorium/theater policies (e.g., safety, cleanliness, general rules).
- Work with both internal and external clients to ensure their needs are met.
- Report all equipment issues to the Community Education Specialist.
- Attends work regularly and punctually.
- Other Duties as Assigned.

SECTION IV: KNOWLEDGE, SKILLS AND ABILITIES

- Personal dependability and flexibility.
- Knowledge of Eastern Carver County Schools facilities policies and procedures.
- Ability to work cooperatively and be a team player.
- Strong organizational skills and working independently with minimal supervision.
- Evidence of an understanding of the school culture and environment, and commitment to carrying out the vision, mission, and belief statement of Eastern Carver County Schools

SECTION V: EDUCATION / CERTIFICATION REQUIREMENTS

- At least 16 years of age
- Currently enrolled as a student at Eastern Carver County Schools

SECTION VI: EXPERIENCE REQUIREMENTS

- Experience with Auditorium/Theater sound or light preferred, but not required.

SECTION VII: COMPETENCIES AND/OR VALUES COMMON TO ALL POSITIONS

- A clear and demonstrated commitment to the District mission, which is to ensure high quality, innovative, challenging education where all learners are valued and respected.
- Performing assigned responsibilities in a manner consistent with the District's established Core Values.
- Advancing the District's mission and values through careful attention to the key issues of Learning, Environment and Resources.
- An active interest in theatre and music, and an enthusiasm for the arts.
- Good communication and listening skills.

SECTION VIII: PHYSICAL JOB REQUIREMENTS

The physical job requirements described here are representative of those an employee encounters while performing the primary functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the primary functions.

Key: N=Never O=Occasionally (1-33%) F=Frequently (34-66%) C=Consistently (67-100%)					
Demands		Demands		Demands	
Physical		Lifting/Carrying		Exposure to Environ. Conditions	
Standing	F	Up to 10 pounds	F	Possible exposure to blood-borne pathogens through blood and/or body fluids	
Walking	F	Up to 25 pounds	F		
Sitting	F	Up to 50 pounds	O		O
Talking in person/on the phone	O	Up to 75 pounds	O	Toxic chemicals	O
Pushing/Pulling	F	Up to 100 pounds	N	Moving parts	O
Hearing	F	More than 100 pounds	N	Electrical shock risk	O
Feeling, grasping, finger dexterity	C	Noise Levels		Explosives	N
Climbing, balancing	O	Quiet (i.e. private office)	N	Fumes	O
Stooping (bend at waist)	O	Moderate noise (i.e. business office with typewriters/ printers, light traffic)	O	Extreme cold (non-weather)	N
Crouching, crawling, kneeling, Squatting	O			Extreme heat (non-weather)	N
Stretching/reaching with hands & Arms	F	Loud noise (i.e. many children laughing & playing, large earth moving equipment)	C	Varying weather conditions	N
Distinguishing smell	O	Very loud noise (i.e. jack hammer, front row rock concert)	O	Sight	
Distinguishing temperature	O			Vision for close work/ability to adjust focus	C
Traveling by automobile	N			Looking at computer monitor	F
				Color vision (identify & distinguish colors)	C
				Peripheral, depth perception	C

Note: Such alternatives to the above qualifications as the School Board may find appropriate and acceptable.