



PRE-K BLENDED

QUALIFICATIONS:

- Must have Early Childhood Education License AND one of the following:
 - Early Childhood Special Education Letter of Approval
 - Early Childhood Special Education Endorsement (Birth-Grade 3)

REPORTS TO:

- Building Principal or other designated supervisor

JOB SUMMARY:

- The Early Childhood Blended teacher provides instruction to students in both the general education and special education populations. This position performs a wide variety of tasks with curriculum planning, supervision, presenting and reinforcing learning concepts, and teaching children in a classroom setting.
- The Early Childhood Blended teacher case manages and provides academic instruction to students who have an Individualized Education Program (IEP).

PERFORMANCE RESPONSIBILITIES:

1. Plan and implement instructional programs in accordance with the district's philosophy and curricular objectives; adhere to approved policies and procedures of the district
2. Meet and instruct assigned classes in designated locations and time
3. Prepare for classes assigned and show written evidence of preparation upon request of immediate supervisor
4. Plan a program of study employing a variety of instructional techniques and instructional media that meets the individual needs and abilities of the students
5. Create a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students
6. Manage caseload and maintain IEPs for students enrolled in class
7. Maintain accurate and complete data to track progress of IEP goals as well as all records as required by law, district policy, and administrative regulations
8. Facilitate IEP meetings for students on caseload
9. Take all necessary and reasonable precautions to protect students, equipment, materials and facilities
10. Assist in upholding and enforcing school rules, administrative regulations and Board policies
11. Show concern for physical well-being and wholesome mental attitude of students
12. Accept responsibility for the conduct and behavior of students whenever the students are under the school's jurisdiction
13. Cooperate with other members of the staff in planning instructional goals, objectives and methods of instruction
14. Attend staff meetings, accept committee appointments and be responsible for working with other staff members on projects concerned with improving the total school program
15. Employ a variety of instructional techniques and instructional media consistent with the needs and capabilities of individuals and/or student groups involved
16. Work to establish and maintain open lines of communication with students and their families concerning the academic and behavior progress of all assigned students
17. Cooperate with agencies toward the development of friendly and intelligent school-community relations
18. Recognize and make provisions for meeting individual differences among students
19. Use a variety of educational tools to effectively evaluate the strengths and weaknesses of classes, small groups and individual students
20. Work cooperatively with other school personnel in the identification, diagnosis and remediation of individual students with specialized needs
21. Evaluate the academic and social growth of students, keep appropriate records and prepare progress reports
22. Perform all duties reasonably related to the position as may be assigned by the principal or other district personnel