



## **COSMETOLOGY TEACHER**

### **QUALIFICATIONS:**

- Currently possess or have the ability to attain an IDPH Cosmetology Instructor License
- Currently possess or have the ability to attain an Illinois CTE Teaching License
- Experience in cosmetology instruction is preferred
- Relevant industry experience is preferred

### **REPORTS TO:**

- Director of Bloomington Career Academy

### **JOB SUMMARY:**

- Instruct cosmetology course for Sophomores, Juniors and Seniors, both in the classroom and the clinical setting

### **PERFORMANCE RESPONSIBILITIES:**

1. Demonstrate knowledge of basic cosmetologist skills as pertains to the education of cosmetology
2. Maintain a working knowledge of IDPH requirements, OSHA regulations, and student and client rights
3. Willingness to participate in necessary training courses
4. Maintain IDPH license by completing required continuing education in order to renew biannually, one-time only IDPH training on domestic violence and any other required IDPH training
5. Help students grow in responsibility and professionalism
6. Assist students in developing a positive self-concept
7. Display fairness and equity when working with students
8. Responsible for assisting in the clinical area for cosmetology student skill demonstrations and evaluations
9. Plan and implement cosmetology activities and assignments of instruction while in the clinical area
10. Provide information to learners about their progress throughout the clinical experience
11. Communicate clear expectations about rules of conduct and grooming to students
12. Maintain open and clear communication with the stakeholders regarding students' progress and classroom objectives
13. Communicate personal enthusiasm and professionalism
14. Communicate effectively and efficiently with students
15. Open to new ideas and suggestions
16. Dependable and punctual
17. Maintain communication and positive working relationships with colleagues, schools, the community, students, parents and all other relevant stakeholders.
18. Take all necessary and reasonable precautions to protect students, equipment, materials and facilities
19. Maintain accurate, complete, and punctual records as required by law, district policy and administration
20. Adhere to District 87 policies and procedures as well as the policies and procedures of Bloomington Career Academy and the McLean-DeWitt Regional Vocational System and participates in the development of policies and procedures when called upon
21. Promote the Career Academy through recruitment at school and community events

The above description covers the most significant duties performed, but does not exclude other occasional work assignments not mentioned, the inclusion of which would be in conformity with the skills and responsibility levels appropriate for this position.