



## **DORCHESTER SCHOOL DISTRICT TWO JOB DESCRIPTION**

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| <b>TITLE:</b>                | <b>School-Based Psychologist</b>  |
| <b>SALARY:</b>               | As determined by DD2 Certified Salary Schedule  |
| <b>DEPARTMENT:</b>           | Special Services  |
| <b>LENGTH OF CONTRACT:</b>   | 200 days  |
| <b>QUALIFICATIONS:</b>       | <ol style="list-style-type: none"><li>1. Valid South Carolina Certificate in School Psychology</li><li>2. Level II or III School Psychologist</li></ol>                                     |
| <b>IMMEDIATE SUPERVISOR:</b> | Coordinator of Special Education  |
| <b>JOB SUMMARY:</b>          | Work with the school leadership team in using data to make instructional decisions as well as be responsible for comprehensive evaluations, behavioral support, procedures and due process. |

### **PERFORMANCE RESPONSIBILITIES:**

1. Participates as a member of the school leadership team.
2. Assists the school in collecting and/or reviewing school wide data in order to develop, implement and evaluate models of service delivery.
3. Assists the school leadership team in identifying systematic patterns of student need and work with district and school personnel to identify appropriate evidence-based interventions.
4. Attends school PBIS meetings.
5. Participates as a member of the school-based Student Support Team, with particular emphasis on providing the team with research based interventions and assisting with data collection and the interpretation of intervention results.
6. Participates in the comprehensive evaluation process in order to assist in the identification of academic, developmental, behavioral and mental health concerns.
7. Administers a variety of assessments, such as curriculum based measures and/or traditional norm referenced test instruments and interprets all results to parents and staff members.
8. Observes students in the instructional setting in order to help identify appropriate intervention strategies and barriers to intervention.
9. Works with team members and service providers to set realistic goals, design appropriate instructional strategies and progress for those receiving special education services.
10. Participates in IEP/placement conferences while insuring consideration of least restrictive environment.

11. Completes and maintains all due process paperwork for any student placed in special education.
12. Maintains a monthly allocation report which identifies students receiving special education services and those referred for evaluation and identified as requiring special education.
13. Cooperates with community providers and agencies in order to enhance student outcomes.
14. Attends mandated school functions as well as staff, professional and appropriate interagency meetings.
15. Provides staff development regarding students with special needs as requested.
16. Supports crisis prevention.
17. Performs other tasks as required by the building principal or Coordinator of Special Education.

**EVALUATION:**

Performance of this job will be evaluated every three years, at a minimum, in accordance with provisions of the board's policy on evaluation of professional personnel.