



POSITION: Career and Technology Teacher

REPORTS TO: Principal

CONTRACT DAYS: 190

FLSA Status: Exempt

SUMMARY

This role delivers instruction in specialized career pathways, helping students develop both academic and employability skills. They design hands-on, project-based lessons that connect classroom learning to real-life applications and future careers. The Career and Technology teacher also guides students in exploring career options, and in some cases earning industry certifications. In school settings, they often collaborate with local businesses, coordinate internships or work-based learning opportunities, and support students in preparing for college, technical training, or direct entry into the workforce.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Develop and deliver engaging and relevant lesson plans in technology and career development for high school students.
- Provide individual and group instruction to students to ensure understanding and mastery of content.
- Evaluate student performance and provide constructive feedback to facilitate growth and learning.
- Integrate technology and other resources in the classroom to enhance the learning experience.
- Maintain a positive and inclusive learning environment that supports student growth and development.
- Collaborate with colleagues, administration, and families to support student success.
- Provide hands-on instruction using tools, technology, or industry-specific equipment
- Teach employability skills such as resume writing, interviewing, and workplace behavior
- Assess student performance through projects, demonstrations, and exams
- Prepare students for industry certifications (if applicable)
- Integrate academic concepts (math, literacy, science) into technical instruction
- Maintain a safe and organized classroom/lab environment
- Stay current with industry trends and update curriculum accordingly

Education and/or Experience:

- Master's degree in education, technology, or a related field
- Bachelor's degree in Education or a related field
- Prior teaching experience, especially in a technology-related subject and/or career development
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Certificates, Licenses, Registrations:

- Valid South Carolina teaching certificate
- Certifications in specialized technology areas such as cybersecurity or network management

Supervisory Responsibility:

The teacher is responsible for the supervision and management of students during classroom instruction, laboratory experiences, and other school-related activities to ensure safety, engagement, and adherence to school and district policies.

Language Skills:

Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from community, regulatory agencies, or members of staff.

Mathematical Skills:

Ability to work with mathematical concepts such as probability and statistical inference and in the display and interpretation of assessment data. Ability to apply basic concepts of statistical analysis, fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability:

Ability to interpret and carry out instructions furnished in written, oral, diagram or schedule form. Ability to analyze information and use logic to address work related issues and problems. Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to quickly assess employee, departmental and administrative needs and provide timely feedback.

Other Skills and Abilities:

Ability to perform duties with awareness of all district requirements and Board of Education policies.

Ability to apply knowledge of current research and theory in a specific field. Ability to establish and maintain effective working relationships with students, parents and the school community. Ability to speak clearly and concisely both in oral and written communication. Ability to organize and implement a flexible work schedule in order to meet reporting deadlines. Ability to self-monitor and manage multiple tasks while working individually and with members of a group. Ability to submit all requested reports and documentation in a timely manner and in accordance with scheduled deadlines. The position requires meeting deadlines, and interacting with students, teachers, administrators, parents, and community members.

- Proficiency in multiple programming languages.
- Experience with industry-standard software and tools.
- Strong understanding of curriculum development and implementation.
- Familiarity with current educational technologies and platforms.
- Demonstrable ability to foster student engagement and enthusiasm for technology subjects.
- Certifications in specialized technology areas such as cybersecurity or network management.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee will occasionally lift and/or move up to 50 pounds such as boxes of materials. The employee will sometimes push/pull items such as furniture or boxes of materials.

While performing the duties of this job, the employee is regularly required to sit, stand, walk, talk, listen and/or reach with hands and arms. Specific vision abilities required by this job include close vision, distance vision. Occasionally the position requires the employee to work irregular or extended hours.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

The noise level in this environment is quiet to loud depending upon the activity in the particular part of the day.

TERMS OF EMPLOYMENT:

The terms of employment detailed in this job description are based on full time employment during an entire school year. Conditions of employment are adjusted for part time employees or individuals who are hired for less than an entire school year.

EVALUATION:

Performance of this job will be evaluated annually according to Board Policy.

DISCLAIMER STATEMENT:

The information contained in this job-description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.