



POSITION: Speech Language Therapist

REPORTS TO: School Principal/Director of Exceptional Children

CONTRACT DAYS: 190

FLSA Status: Exempt

Summary:

Enables students to develop communication skills needed to achieve their maximum academic and social potential.

Essential Duties and Responsibilities:

- Conducts evaluation of students with communicative disorders.
- Evaluates and diagnoses speech and language disorders
- Develops and implements individualized education plans to meet the unique needs of each student receiving therapy service.
- Develops appropriate service delivery models to meet the needs of students
- Refers students to other professional and community agencies when needed
- Consults with classroom teachers and other school personnel to facilitate carry-over of therapy gains into classroom activities.
- Provides information, support and guidance to parents/guardians and families
- Assists teachers in the identification of children with communicative disorders
- Maintains records for students evaluated and receiving services
- Informs administrators and other members of the educational team of program developments and student progress
- Engages in personal professional growth and demonstrates professional ethics and leadership
- Coordinates services with other school programs.
- Collaborate with teachers, parents, and other professionals (e.g., psychologists, occupational therapists)
- Educate clients and families about communication strategies and home practice
- Support students with Individualized Education Programs (IEPs) in school settings
- Demonstrates proficiency in written and oral communication
- Adheres to school system rules, administrative procedures, local board policy, and state and federal rules and regulations
- Performs other duties as assigned.

Education and/or Experience:

- Bachelors degree in Speech-Language Pathology
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Certificates, Licenses, Registrations:

Valid South Carolina teaching certificate with appropriate Special Education area for position.

Language Skills:

Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from community, regulatory agencies, or members of staff.

Mathematical Skills:

Ability to work with mathematical concepts such as probability and statistical inference and in the display and interpretation of assessment data. Ability to apply basic concepts of statistical analysis, fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability:

Ability to interpret and carry out instructions furnished in written, oral, diagram or schedule form. Ability to analyze information and use logic to address work related issues and problems. Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to quickly assess employee, departmental and administrative needs and provide timely feedback.

Other Skills and Abilities:

- Ability to perform duties with awareness of all district requirements and Board of Education policies.
- Ability to apply knowledge of current research and theory in a specific field. Ability to establish and maintain effective working relationships with students, parents and the school community. Ability to speak clearly and concisely both in oral and written communication.
- Ability to organize and implement a flexible work schedule in order to meet reporting deadlines.
- Ability to self-monitor and manage multiple tasks while working individually and with members of a group. Ability to submit all requested reports and documentation in a timely manner and in accordance with scheduled deadlines. The position requires meeting deadlines, and interacting with teachers, administrators, parents, and community members.
- Excellent communication and technology skills are required.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee will occasionally lift and/or move up to 50 pounds such as boxes of materials. The employee will sometimes push/pull items such as furniture or boxes of materials.

While performing the duties of this job, the employee is regularly required to sit, stand, walk, talk, listen and/or reach with hands and arms. Specific vision abilities required by this job include close vision, distance vision. Occasionally the position requires the employee to work irregular or extended hours.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

The noise level in this environment is quiet to loud depending upon the activity in the particular part of the day.

TERMS OF EMPLOYMENT:

The terms of employment detailed in this job description are based on full time employment during an entire school year. Conditions of employment are adjusted for part time employees or individuals who are hired for less than an entire school year.

EVALUATION:

Performance of this job will be evaluated annually according to Board Policy.

DISCLAIMER STATEMENT:

The information contained in this job-description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.