

Auxiliary Teacher – South Campus

General Statement of Responsibilities:

To motivate students to develop skills, attitudes and knowledge needed to provide a good foundation in accordance with each student's ability.

Responsibilities:

- Develop effective classroom procedures to facilitate daily instruction
- Manage behaviors to promote self-discipline
- Provide a well-balanced and open-minded educational environment which encourages and motivates students to achieve and surpass classroom standards, individual interests and future goals
- Utilize outstanding verbal and written communication skills
- Be detail oriented and well organized
- Capable of maintaining discipline with large groups of students while preserving one-on-one assistance
- Maintain appropriate teacher-student rapport at all times
- Keep accurate and complete records and render reports that are required by law, board policies, and/or administrative directives
- Utilize technology both in classroom instruction and in record keeping as required by the district
- Use school supplies effectively and economically
- Care for and protect school property that is used for instructional purposes
- Establish and maintain a professional working relationship with administrators, fellow teachers, students, parents and the community
- Respect the personal worth, dignity and rights of students
- Perform such other professional duties and responsibilities as may be directed by the principal

Mental Demands/Physical Demands/Environmental Factors:

- **Tools/Equipment Used:** Personal computer and peripherals; standard instructional equipment
- **Posture:** Prolonged standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting
- **Motion:** Frequent walking
- **Lifting:** Regular light lifting and carrying (less than 15 pounds); may lift and move textbooks and classroom equipment
- **Environment:** Work inside, may work outside; regular exposure to noise
- **Mental Demands:** Maintain emotional control under stress; work prolonged or irregular hours

Qualifications:

- **In/Out of District**
- Must have completed forty-eight (48) semester hours from a regionally accredited college
- Valid Texas Educational Aide Certificate (Can be obtained once hired)
- Demonstrate interest in and aptitude for work to be performed

Apply to: Applicants are required to fill out an online application at www.dpsid.org and attach/or mail an updated resume and transcripts showing a minimum of 48 hours to the Human Resources Department.

Other Information: Fingerprinting: All potential candidates must adhere to and meet the requirements set forth in **Texas Education Code (TEC), Chapter 22, Subchapter C** prior to employment.

Start Date: Effective the 2025-2026 School Year

Salary: 2025-26 Paraprofessional Instructional Support PG 4

Days: 183

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties and skills that may be required.

I have read and understand the responsibilities and duties of this position as outlined above.

Printed Name

Signature

Date