

Substitute - Bus Monitors

Responsibilities:

- Responsible for the loading and unloading of special need students
- Continuously provide for the special need students safety
- Observe all mandatory bus safety regulations
- Maintain good order and discipline among students
- Must be positioned on the bus to continuously have all students in view
- Keep special need equipment clean and in good condition (examples: infant seats, seat belts, wheelchair tie downs, etc.)
- Assist the driver in the upkeep of the bus interior
- Check special equipment prior to each trip
- Properly report special equipment repair needs to the shop foreman
- Perform other duties and responsibilities assigned by the Director of Transportation

Mental Demands/Physical Demands/Environmental Factors:

- **Tools/Equipment Used:** Specialized and adaptive equipment used by students
- **Posture:** Frequent standing and sitting; kneeling/squatting, bending/stooping, pushing/pulling, and twisting
- **Motion:** Frequent walking and reaching
- **Lifting:** Frequent heavy lifting (45 pounds or over) and positioning of students with physical disabilities, controlling behavior through physical restraint, assisting non-ambulatory students, and lifting and moving adaptive equipment
- **Environment:** Work inside and outside (exposure to sun, heat, cold, and inclement weather); exposure to noise and vehicle fumes; exposure to biological hazards (bacteria, communicable diseases); work around vehicles and machinery with moving parts; may work irregular or prolonged hours
- **Mental Demands:** Work with frequent interruptions; maintain emotional control under stress

Qualifications:

- Must be 21 years of age or older.
- Must be able to work with special needs students.

Other Information: Fingerprinting: All potential candidates must adhere to and meet the requirements set forth in **Texas Education Code (TEC), Chapter 22, Subchapter C prior to employment.**

Apply To: Applicants are required to fill out an online application at www.dpsid.org and attach/or mail an updated resume and updated transcripts if any to the Human Resources Department.

Salary: \$11.00/hr.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties and skills that may be required.

I have read and understand the responsibilities and duties of this position as outlined above.

Printed Name

Signature

Date