

Substitute – Teacher

General Statement of Responsibilities:

To assist the teacher in maintaining appropriate classroom activities and environment in order that students may learn effectively.

Responsibilities/Qualifications:

General requirements for employment as a substitute teacher are:

- Good health
- A personality attractive to students
- Must have completed thirty (30) semester hours of college from a regionally accredited college
- Copies of all college transcripts must be furnished with application or at time of orientation
- Texas certified teachers must furnish a copy of their certificate validated with TECAT label or issued after EXCET
- Criminal history records will be checked prior to employment
- Ability to speak, read, and understand the English language
- Complete Employment Eligibility Form (I-9) by furnishing a document establishing identity and a document establishing employment eligibility. For your information, a list of acceptable documents will be available to all applicants

Mental Demands/Physical Demands/Environmental Factors:

- **Tools/Equipment Used:** Personal computer and peripherals; standard instructional equipment
- **Posture:** Prolonged standing; frequent kneeling/squatting, bending/stooping, pushing/pulling, and twisting
- **Motion:** Frequent walking
- **Lifting:** Regular light lifting and carrying (less than 15 pounds); may lift and move textbooks and classroom equipment
- **Environment:** Work inside, may work outside; regular exposure to noise
- **Mental Demands:** Maintain emotional control under stress; work prolonged or irregular hours

Other Information: Fingerprinting: All potential candidates must adhere to and meet the requirements set forth in **Texas Education Code (TEC), Chapter 22, Subchapter C prior to employment.**

Apply To: Applicants are required to fill out an online application at www.dpsid.org and attach/or mail an updated resume and updated transcripts if any to the Human Resources Department.

Salary:

Certificated (TECAT, EXCET, or TEXES) \$135.00 per day.

Degreed \$125.00 per day.

Non-Certified & non-degreed (min. 30 college hrs.) \$100.00 per day.

Retired Teacher from DPSID \$145.00 per day.