

HVAC Technician

DPS 61

Job Summary: Decatur Public Schools is seeking a skilled **HVAC Technician** to join our team. The ideal candidate will be responsible for installing, maintaining, and repairing refrigeration, heating, ventilation, and air conditioning systems. The HVAC Technician will work closely with our staff to ensure their systems are functioning properly and efficiently.

Responsibilities:

- Install, maintain, and repair HVAC systems
- Perform routine maintenance on HVAC systems
- Diagnose and troubleshoot HVAC system issues
- Recommend and implement solutions to HVAC system problems
- Ensure all work is completed in a timely and efficient manner
- Communicate with staff to ensure their needs are met
- Keep accurate records of all work performed

Requirements:

- High school diploma or equivalent
- Completion of an HVAC training program or apprenticeship
- Valid EPA license or certification
- Minimum of 2 years of experience as an HVAC technician
- Ability to read and interpret technical manuals and schematics
- Excellent problem-solving skills
- Strong communication and customer service skills
- Ability to work independently and as part of a team
- Valid driver's license and reliable transportation