

Durham Public Schools

Exceptional Children's Department

Job Description

EC Behavior Technician

JOB TITLE: Exceptional Children's Behavior Technician

REPORTS TO: Director of Special Programs & Behavior Support

SALARY: Based on State and Local Salary Schedules

STATUS: Permanent, 100%, 10 months, Classified

SUMMARY:

The EC Behavior Technician provides behavioral strategies/interventions and direct services and supports to students with disabilities who exhibit problem behaviors. The EC Behavior Technician will also perform other duties as assigned by their supervisor.

RESPONSIBILITIES & DUTIES:

1. Provide direct support (behavioral and academic) to students on their caseload.
2. Complete required daily documentation of supports provided.
3. Collect data daily on student behavior.
4. Collaborate with school staff in meeting the needs of students on their caseload.
5. Provide school staff with strategies/interventions for supporting the student and model/coach these strategies/interventions.
6. Support the development and implementation of Individualized Educational Plans (IEP) and Functional Behavior Assessments (FBA) and Behavior Intervention Plans (BIP) for students on their caseload.
7. Attend Individualized Education Program (IEP) meetings as requested.
8. Attend professional development trainings as required.
9. Maintain Non-Violent Crisis Intervention (CPI) certification.
10. Perform other duties as deemed necessary by your supervisor.

MINIMUM EDUCATION, EXPERIENCE AND REQUIREMENTS:

Bachelor's degree in special education or related field preferred; Experience working with students with significant behavioral, social and emotional issues, including student with mental health diagnoses and/or developmental disabilities is required. Experience in a public school setting preferred. Knowledge of positive behavioral management techniques and evidence/research based interventions and strategies; This position requires a valid North Carolina driver's license and reliable transportation.

KNOWLEDGE, SKILLS, AND ABILITIES:

1. Ability to communicate effectively; possess excellent oral and written communication skills (grammar, spelling, etc).
2. Ability to work collaboratively with families, school personnel, department administrators, and community partners to meet the needs of students.
3. Knowledgeable about evidence/research based practices.
4. Ability to perform as a team player, in a team environment.
5. Possess strong organizational, problem-solving and conflict resolution skills.

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Behavior Specialist

6. Ability to remain calm and professional.
7. Ability to work independently and efficiently.
8. Ability to learn, explain and adhere to program procedures and district policies.

PHYSICAL REQUIREMENTS:

Must be able to exert a negligible amount of force to move objects; classification consistent with light work. Nonviolent Crisis Intervention (CPI) certification training may require that you physically restrain or assist with the physical restraint of a student that is in imminent risk of harming him/herself or others. Note: Physical restraint of any student is only used as a last resort.

DISCLAIMER:

The statements of the job description are intended to describe the general nature and level of work performed by an employee in this category. The description does not contain an exhaustive list of all responsibilities, duties, skills and other requirements necessary of employees to perform in this position.

Signature

Date