

Durham Public Schools
Job Description

Elementary Curriculum and Instruction
ESL Teacher

Position: ESL Teacher

Reports To:

Salary: North Carolina Salary Scale + Local Supplement

Status: Permanent/10months

Qualifications:

Responsibilities:

1. Teaches a full load of classes just like the mainstream teacher. He/she may have classes that are a combination of pull-out and push-in.
2. Collaborates with teachers to check student progress, teach the ELDCS as well as help student/mainstream teachers with strategies in building academic language in the content areas.
3. Administers the group modules of the ACCESS assessment which is a state-mandated language proficiency test that covers a variety of grade spans each having a different level. It is a test in 4 parts Speaking (1-on-1 administered by a retired teacher), Listening, Reading and Writing by the ESL teacher.
4. Translates or arranges for translation of notes or letters/interpretation at a conference, or make phone calls in an emergency.
5. Fulfills the role of a cultural broker between-
 - i. Mainstream teacher- ESL student
 - ii. Mainstream teacher- parent
 - iii. Administrator – ESL student
 - iv. Administrator parent
 - v. School personnel – ESL student
 - vi. School personnel- ESL parent
 - vii. EC Team – ESL student
 - viii. EC team-parent
6. 6) Keeps up with reports that are required by the state and federal government at various points during the year. (Refer to ESL teacher task chart).