

BOARD OF EDUCATION – DELAWARE CITY SCHOOLS
Job Description

Date: July 27, 2020

Title: **TEACHER, INTERVENTION SPECIALIST**

Reports To: Principal

Employment Status: Full Time

FLSA STATUS: Exempt

Qualifications:

- *Appropriate State of Ohio intervention specialist license/certificate
- *Ability to communicate ideas and directives clearly and effectively both orally and in writing
- *Ability to efficiently and effectively utilize technology to engage students in learning
- * Good health, physical stamina, fitness and vitality

General Description: Committed to teaching students the subject matter and skills which will lead toward the fulfillment of their potential for intellectual, emotional, and psychological growth. Direct and assess the learning experience of special needs students in activities sponsored by the school.

Essential Functions:

1. Committed to the online academy and the organization of its program and management.
2. Oversee the online learning environment for assigned students.
3. Responsible for establishing and maintaining cooperative relationships with students and parents through various mediums (utilizing technology, parent conference, report cards, written and verbal communication).
4. Responsible for facilitating and supporting student learning in an online environment by creating clear expectations, monitoring student progress, hosting live virtual sessions, providing 1 on 1 and small group support as needed remotely and implementation of course of study that is consistent with the Ohio Department of Education, Special Education Division code requirement.
5. Demonstrate knowledge of subject matter with emphasis on individualized instruction and I.E.P.
6. Assess students on the level of progress according to the level of each individual's needs.
7. Responsible for presenting clear, complete, and accurate explanations and instructions suitable to the level of learners.
8. Approach subject matter in a positive and enthusiastic manner.
9. Present subject matter in a calm, self-confident, and poised manner.
10. Receive students' questions comfortably and answer them clearly and completely.

11. Give positive reinforcement for acceptable academic and social behavior.
12. Implement behavior modification techniques as needed in order to promote positive behavior patterns.
13. Is aware of current methods of instruction as they are related to special needs students.
14. Responsible for cooperative and collaborative teaching in the sharing of students.
15. Maintain all other records pertinent to the special needs program for state reporting.
16. Assist school psychologists with placement recommendations and testing procedures.
17. Maintain records as required by district policy. Responsible for monitoring the engagement and work completion of students in the online academy for attendance and accountability purposes.
18. Responsible for appropriate dress.
19. Be in attendance from a district site or remotely as directed by supervisor. Some on campus work and meetings will be required. Must secure permission from principal to leave early or arrive late. Be available online during scheduled work hours for student and parent interaction, which will entail atypical hours at least twice a week.
20. Attend all scheduled meetings promptly.

Expectations:

1. Demonstrate support for the district's Vision, Mission and Beliefs.
2. Demonstrate commitment to continuous improvement by engaging in regular professional development activities.
3. Ensure that decisions are based on data.
4. Demonstrate flexibility and openness to innovation in the performance of job related duties.
5. Serve as a role model in how to conduct oneself as a citizen and as a responsible, intelligent human being.
6. Adhere to and enforce all board policies.
7. Perform other tasks as assigned by the immediate supervisor.
8. The employee shall remain free from any alcohol or abuse of a non-prescribed controlled substance in the workplace throughout his/her employment in the District.

Additional Working Conditions:

1. Occasional exposure to blood, bodily fluids, and tissue.
2. Occasional operation of a vehicle under inclement weather conditions.
3. Occasional interaction among unruly children.