

Den Program Coordinator TOSA (1.0 FTE)
Denfeld High School

Focus: The Den Program Coordinator is responsible for delivery of services within the Denfeld Den program, which is part of our restorative Multi-Tiered System of Support (MTSS) behavioral support continuum. Den is an individualized behavioral intervention program that provides skill-building and support for the social, emotional, behavioral, cultural, and academic needs of students exhibiting struggles at school including, but not limited to classroom disruptions, poor language choice, peer and/or teacher conflict, emotional management struggles, attendance issues, misuse of technology, and substance use. This position works closely with the Behavior Support Team (BST) to deliver appropriate SEL education and determine pathways forward for students.

Expectations:

- Develop and maintain lesson plans and curriculum according to the Minnesota Department of Education Social Emotional Learning Standards.
- Attend daily BST student meetings to discuss student progress and behavioral referrals.
- Coordinate the daily set-up of room and program materials.
- Participate in transitioning assigned students in and out of the Den program.
- Provide overall active supervision and discipline within program space and address behavioral concerns that may arise with participants using established program protocol and the school-wide behavior response plan.
- Deliver and teach daily social and emotional skills-building lessons.
- Assist students in goal setting and future planning during program participation.
- Coordinate restorative personalized conversations as needed.
- Coordinate community care efforts with maintenance staff as applicable to a student's pathway in the Den.
- Collect and assess student data for the program. Submit data to school administration and the special services business manager.
- Maintain attendance records and student files for the program.
- Communicate observations, education, and goals with each student's relevant support team and parents to ensure continued support upon completion of Den programming.
- Participate in the Denfeld Restorative Practices Team
- Attend Risk Review meetings and coordinate with BARR outreach as needed.
- Perform other job duties as required.

Knowledge, skills, and abilities:

- Ability to rapidly build and maintain rapport with students of diverse backgrounds.
- Knowledge of and ability to apply trauma informed and restorative practices when working with students of diverse backgrounds.
- Ability to operate and maintain a flexible learning environment, including rapid response to arising student situations throughout the day.
- Understanding of the MTSS structure as it relates to social, emotional, cultural, and behavioral.

- Understanding of skill-based interventions for working with social, emotional, cultural, and behavioral needs of students.
- Ability to work in a high-demand environment.
- Being able to work collaboratively and communicate well within a community school model.
- Knowledge of disciplinary practices and behavior supports.
- Ability to work independently.
- Ability or willingness to learn to facilitate restorative sessions and groups to support social-emotional learning in program.

Desired qualifications:

- Highly qualified practitioner or professional who specializes in social, emotional, cultural, and behavioral needs of students.
- 3+ years experience working with students who have challenging behaviors and complex mental health diagnoses working within a school or treatment setting.
- Ability to build relationships with a diverse population of students who come from a variety of cultural backgrounds.

Minimum qualifications:

- Licensed teacher, counselor, or social worker, or the ability to attain licensure.