



CLASSIFICATION DESCRIPTION

TITLE: Licensed Sign Language Interpreter

<u>Title of Immediate Supervisor:</u> Teacher (for Deaf and Hard of Hearing)	<u>Department:</u> Special Education-Deaf and Hard of Hearing	<u>FLSA Status:</u> Non-Exempt
<u>Accountable For (Job Titles):</u>		<u>Pay Grade Assignment:</u> Educational Assistants, Addendum D, Wages

General Summary or Purpose Of Job:

Facilitates communication between deaf and hard-of-hearing (DHH) students and their peers, the staff and other adults, using sign language and/or cued speech. Model signs and/or cues for DDH students during non-instructional periods, such as playtime and school-related extracurricular activities.

DUTY NO.	ESSENTIAL DUTIES: (These duties are a representative sample; position assignments may vary.)	FRE-QUENCY
1.	Interprets from spoken English to American Sign Language (ASL). This is done in a variety of settings with students of many age levels.	Daily 60%
2.	Interprets from ASL to spoken English in a variety of settings and with students of varying age levels.	Daily 15%
3.	Transliterates spoken English into cued speech.	Daily 15%
4.	Teaches ASL to deaf and hard-of-hearing (D/HH) students, hearing peers and teachers in the classroom.	Weekly 5%
5.	Performs miscellaneous related tasks such as modeling signs and/or cues for D/HH students while students are playing or are involved in other activities, and tests and checks hearing aids and other auditory training equipment.	Daily 5%
6.	Performs other duties of a comparable level or type.	As required



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Minimum Qualifications: (necessary qualifications to gain entry into the job not preferred or desirable qualifications)

High School diploma or equivalent combination of education and experience plus one year experience working with children.

60 semester credit or 90 quarter credits of college or a passing score on the Parapro assessment

Requires a minimum of a certificate of graduation from a post-secondary interpreter-training program.

Certification or Licensing Requirements (prior to job entry):

National Association of the Deaf (NAD) Level III certification or
Registry of Interpreters for the Deaf (RID), CI & CT (Required)

Knowledge Requirements:

Requires knowledge of:

- Understanding of the English language, especially grammar.
- Hearing aides and microphones; cleaning, testing, changing batteries and troubleshooting of such. Adapting to such to students.
- Deaf culture.
- Children and their development.

Skill Requirements:

Skilled in:

- Expressive American Sign Language.
- Receptive American Sign Language.
- Ability to work with students.
- Organizing the necessary materials for teaching sign language.
- Ability to be flexible regarding work assignments.



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Physical Requirements: Indicate according to the requirements of the essential duties/responsibilities				
Employee is required to:	Never	1-33% Occasionally	34-66% Frequently	66-100% Continuously
Stand			√	
Walk		√		
Sit		√		
Use hands dexterously (use fingers to handle, feel)				√
Reach with hands and arms		√		
Climb or balance	√			
Stoop/kneel/crouch or crawl		√		
Talk and hear				√
Taste and smell	√			
Lift & Carry: Up to 10 lbs.		√		
Up to 25 lbs.	√			
Up to 50 lbs.	√			
Up to 100 lbs.	√			
More than 100 lbs.	√			

General Environmental Conditions:

Work is performed under normal office conditions and there are minimal environmental risks or disagreeable conditions associated with the work. Occasionally, employees are exposed to outdoor weather conditions when traveling between schools or other work sites. These employees also occasionally have to sit on the floor in order to perform their work functions.

The typical noise level is considered to be moderate.

General Physical Conditions:

Work can be generally characterized as:

Sedentary Work: Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects, including the human body.



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<u>Vision Requirements:</u> Check box if relevant	Yes	No
No special vision requirements	√	
Close Vision (20 in. of less)		
Distance Vision (20 ft. of more)		
Color Vision		
Depth Perception		
Peripheral Vision		

Job Classification History:

Classification reviewed and revised by Penn, Inc., Human Resource Management Consulting. June 2025