

**EAST HAMPTON PUBLIC SCHOOLS**

1 Community Drive, Suite 114  
East Hampton, CT 06424  
Telephone: (860) 365-4000  
Fax: (860) 365-4004

**NOTICE OF VACANCY**

Posting Date: October 1, 2025

**POSITION:** Long-Term Substitute Elementary Teacher

**LOCATIONS OF ASSIGNMENT:** Memorial Elementary School

**ANTICIPATED STARTING DATE:** January 2, 2026

**DESCRIPTION OF POSITION:** Full-time, long-term Substitute

**DESCRIPTION OF POSITION:**

Design and deliver instruction to elementary students and all responsibilities associated with a teaching position in East Hampton Public Schools, including but not limited to:

- Maintains a strong working knowledge and application of the philosophy, techniques and objectives applicable to this assignment and specialization.
- Develops and delivers instruction for elementary students.
- Conducts ongoing assessment of student growth and progress and modifies instructional methods to fit the needs of individual students.
- Organizes and maintains a system for accurate and complete record-keeping, grading, and reporting for all student activities, achievement and attendance as required by district procedures and applicable laws.
- Develops a positive classroom climate and environment conducive to quality instruction.
- Ensures parents receive accurate and timely information regarding student growth and development.
- Participates in professional growth activities, including collaborative planning, and supports the overall school climate by participating in school and district-based committees.
- Participates in assignments and activities to promote better school-community relations (parent conferences, activities, etc.).
- Utilizes student performance data to inform instructional choices.
- Performs other specific duties as assigned by the building administrator.

**SALARY/PAYRATE:** based on hourly rate and teachers' contractual rate

**RESPONSIBILITIES:**

- Ability to work closely within the department to collaborate on instruction and planning,
- Deliver excellent and effective communication with students, staff, and parents in a variety of formats,
- Work cooperatively and collegially with administrators, teachers, and support staff,
- Apply organizational ability and demonstrate willingness to pursue tasks to successful completion and according to deadlines,
- Integrate technology into instructional practices skillfully,
- Maintain high expectations for students and develop a strong, positive rapport.

**QUALIFICATIONS:**

- Bachelor's Degree from an accredited college or university
- Certification by the State of Connecticut Elementary Education (305)
- Proficient written and verbal communication skills
- Academic preparation with emphasis on elementary education
- Demonstrated competency in the area of certification, the Connecticut Common Core of Teaching and commitment to education excellence
- Demonstrated interest and aptitude for working with elementary school students of all skill levels and abilities
- Demonstrated ability to differentiate lessons
- Must be a flexible collaborator with an understanding of children's developmental stages
- Personal and professional qualities of an effective teacher

**APPLICATION PROCEDURE:**

Please apply online at <http://www.applitrack.com/easthampton/onlineapp/>

Only completed applications with required documentation submitted will be considered.

To obtain further information contact:

Joey Bauer, Principal  
Memorial Elementary School  
20 Smith Street  
East Hampton, CT 06424  
860-365-4020

[jbauer@easthamptonct.org](mailto:jbauer@easthamptonct.org)

**APPLICATION CLOSING DATE:** Open until filled

**Nondiscrimination Statement of the East Hampton Public Schools:**

The East Hampton Board of Education, in compliance with federal and state law, affirms its policy of equal educational opportunity for all students and equal employment opportunity for all persons. It is the policy of the District to promote nondiscrimination and an environment free of harassment regardless of an individual's race, color, religion, sex, sexual orientation, gender identity/expression, national origin, ancestry, disability (including but not limited to, intellectual disability, past or present history of mental disorder, physical disability, or learning disability), genetic information, marital status, or age or because of the race, color, religion, sex, sexual orientation, gender identity/expression, national origin, ancestry, disability, genetic information, marital status, or age of any persons with whom the individual associates. The District shall provide all students without discrimination, course offerings, counseling, assistance, employment, athletics, and extracurricular activities. The District shall provide equal access to the Boy Scouts and other designated youth groups. The District shall make reasonable accommodations for identified physical and mental impairments that constitute disabilities, consistent with federal and state statutes and regulations.