



Eaton School District  
Job Description Form

Job Title:	Agriculture Education Teacher	
Reports To:	High School Principal	
Salary Schedule & Category:	\$48,500-\$70,227	(+20-day extended contract amount) (+FFA stipend amount)
FLSA Status:	Exempt <input type="checkbox"/> Non Exempt <input type="checkbox"/>	
Work Calendar:	184 Days	(+20-day extended contract)
Prepared/Revised Date:	October 2025	

**POSITION SUMMARY** – Describe general objectives. Include the purpose of the position, expected outcomes and results, and an overview of areas of accountability.

Eaton High School is seeking a **full-time Agriculture Education Teacher**. A teacher in the Agriculture, Food, and Natural Resources Cluster must perform various duties to facilitate a successful program. The teacher is responsible for organizing and conducting an instructional program that will:

- A. Improve the quality of Agriculture, Food, and Natural Resources education instruction, counseling, management, and leadership to ensure success for all students.
- B. Use effective strategies for integrating academic and Agriculture, Food, and Natural Resources education.
- C. Contribute to the educational objectives of the public-school system by providing students with information on career pathways, guiding them in developing necessary skills for continued education and employment.
- D. Provide students with equitable educational experiences leading to career preparation, continued education, and employment opportunities.
- E. Enhance youth leadership and incorporate **FFA** as an integral part of the instructional program.
- F. Equip students with the knowledge and skills necessary to compete in a global economy.
- G. Foster agricultural literacy and inform students about agriculture's role in society.

**ESSENTIAL DUTIES & RESPONSIBILITIES** – Describe each of the basic functions and responsibilities of the job

The Agriculture Education Teacher will conduct an instructional program in alignment with the Board of Education requirements and state program approval. The teacher will deliver a comprehensive agriculture education program including classroom instruction, **FFA leadership development**, and **Supervised Agricultural Experience (SAE)** programs.

**Instructional Responsibilities**

- Utilize effective instructional strategies and materials to engage students in agricultural education.
- Develop students' skills through hands-on lab and classroom experiences.
- Ensure FFA is an integral part of the instructional program and serve as the FFA co-advisor.



- Plan and support students in district, regional, state, and national FFA activities with co-advisor.
- Facilitate a 4-year ICAP class for one selected group of students.

#### **Supervision of Agricultural Experience (SAE) Programs**

- Assist students in selecting SAE programs aligned with their interests and abilities.
- Maintain accurate records and help students manage required documentation.
- Facilitate student participation in work-based learning experiences by locating and coordinating training opportunities.
- Conduct supervisory visits during the school year and summer months to monitor student progress.
- Oversee lab and classroom activities for students engaged in supervised agricultural experiences.

#### **Administrative and Record-Keeping Responsibilities**

- Prepare and submit FFA rosters, entries, registrations, and other required documentation promptly.
- Maintain accurate files of all records related to the agriculture program and student activities.

#### **Community and Professional Engagement**

- Serve as liaison between the CTE and Ag Advisory Committee, district board, and administration.
- Participate in CTE Advisory Committee meetings.
- Use newsletters, social media, and other communication tools to inform parents, staff, and the community about program activities.
- Maintain membership in professional organizations and attend development workshops and in-services.

#### **Facility and Equipment Management**

- Maintain and organize the classroom, shop, and lab spaces.
- Coordinate repairs and maintenance of tools and equipment.
- Order and manage new equipment and supplies within budget.
- Ensure lab safety protocols are taught and enforced.
- Conduct an annual inventory of tools, equipment, and supplies.

#### **Student Supervision at Off-Campus Activities**

- Supervise students at off-campus events such as conventions, contests, workshops, and field trips related to the agriculture program and FFA.
- Ensure student safety and compliance with school policies during travel.

#### **QUALIFICATIONS** – Describe the minimum education required for the job

- Hold a Colorado teaching license with Agricultural Science and CTE endorsements (or CDE licensure application in process) preferred.
- Maintain a valid Colorado driver's license.
- Submit fingerprints for a criminal background check.



#### **SKILLS, KNOWLEDGE, AND EQUIPMENT - Describe the minimum experience required for the job**

- Proficiency in computer applications (Infinite Campus, Google Suite).
- Ability to work with a diverse group of individuals and maintain confidentiality.
- Strong communication and collaboration skills with the Ag and CTE department.
- Dedication to inclusive education for all students, including those with special needs or English learners.
- Data-driven instruction and commitment to closing achievement gaps.
- Technological literacy and motivation to use tech to enhance learning.

#### **PHYSICAL REQUIREMENTS AND WORKING CONDITIONS**

- Must be able to work outdoors during student activities.
- Frequently required to stand, walk, use hands, and communicate clearly.
- Occasionally required to lift/move up to 75 pounds.
- Must have functional vision, hearing, and mobility for both indoor and outdoor environments.

#### **LICENSES & CERTIFICATION – Include licensure and certification requirements, if applicable**

- Minimum: **Bachelor's degree**
- **Colorado Teaching License** with appropriate endorsement

#### **WORK ENVIRONMENT INFORMATION**

- Indoor and outdoor settings with variable noise levels.
- Must be able to drive district vehicles and equipment.



## ESSENTIAL PHYSICAL REQUIREMENTS:

### PHYSICAL REQUIREMENTS AND WORKING CONDITIONS:

PHYSICAL ACTIVITIES	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Stand				x
Walk			x	
Sit		x		
Use hands to finger, handle, or feel			x	

PHYSICAL ACTIVITIES	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Reach with hands and arms				x
Climb or balance		x		
Stoop, kneel, crouch, or crawl		x		
Talk				x
Hear				x
Taste	x			
Smell		x		

WEIGHT AND FORCE DEMANDS	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Up to 10 pounds				x
Up to 25 pounds				x
Up to 50 pounds			x	
Up to 100 pounds		x		
More than 100 pounds	x			



MENTAL FUNCTIONS	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Compare			x	
Analyze			x	
Communicate				x
Copy		x		
Coordinate			x	
Instruct				x
Compute			x	
Synthesize			x	
Evaluate			x	
Use Interpersonal Skills				x
Compile			x	
Negotiate			x	
WORK ENVIRONMENT	Amount of Time			
	None	Under 1/3	1/3 to 2/3	Over 2/3
Wet or humid conditions (non-weather)	x			
Work near moving mechanical parts				x
Work in high, precarious places		x		
Fumes or airborne particles			x	
Toxic or caustic chemicals	x			
Outdoor weather conditions	x			
Extreme cold (non-weather)	x			
Extreme heat (non-weather)		x		
Risk of electrical shock		x		



Work with explosives			<b>x</b>	
Risk of radiation	<b>x</b>			
Vibration				

VISION DEMANDS	REQUIRED TO PERFORM ESSENTIAL FUNCTIONS OF THE JOB
No special vision requirements	
Close vision (clear vision at 20 inches or less)	
Distance vision (clear vision at 20 feet or more)	
Color vision (ability to identify and distinguish colors)	
Peripheral vision	
Depth perception	
Ability to adjust focus	

NOISE LEVEL	The level of noise typical in the work environment for this job
Very quiet	
Quiet	
Moderate	<b>x</b>
Loud	<b>x</b>
Very loud	

*The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. This job description is not intended to create any express or implied contract of employment or expectancy of continued employment for any definite term.*