

Edina Public Schools Job Description

School Psychologist

Reports to: Director of Special Services

Purpose of Position:

School Psychologist is to consult with parents and teachers regarding behavior, development, emotional concerns and education planning; conduct crisis intervention; conduct individual and group counseling; and assist in determining student learning needs.

Essential Duties and Responsibilities:

- Evaluates intellectual ability and achievement as a member of the special education team.
- Interprets the results of a student's evaluation to parents, teachers, and students so they may personalize instruction and increase awareness.
- Provides communication to Principals, Teachers and Counselors regarding results of the individual psychological evaluation.
- Recommends to the Principal special services and techniques to meet an individual student's academic or emotional needs.
- Convenes team-staffing conferences to determine appropriate alternatives to meet a student's individual needs.
- Prescribes appropriate activities to assist with problems in such areas as behavior management, self-concept development, learning style, and classroom climate.
- Counsels with individual students regarding personal problems and needs upon request on a limited short-term basis.
- Performs short-term counseling with students and their families to facilitate communication.
- Evaluates personality as it affects achievement and behavior in school and in the community.
- Consults with parents regarding recommended behavior management.
- Assists parents with recommendations regarding community resources.
- Implements programs for early identification of children with learning problems.
- Consults with special education staff in regard to individual needs of their students and regularly reviews progress.
- Serves as a psychological resources person to teachers when classroom discussion is centered on such topics as mental health, learning theory, abnormal behavior, psychometric evaluation, drug information, and child development.
- Assists in the development of evaluative procedures of educational programs.
- Assists administration in changing organizational procedures in keeping with relevant psychological knowledge.
- Serves as a liaison between school staff and medical and mental health services in the community.
- Provides inservice education to faculty to improve their techniques in behavior management.
- Conducts research as time and/or needs indicate.
- Other duties as assigned.

Required Qualifications:

- Education consistent to fulfill Minnesota teacher licensure requirements.
- Current and valid Minnesota teaching license.
- Effective communication skills.
- Ability to operate a computer and necessary software.
- Ability to utilize technology in learning opportunities.
- Ability to maintain professional composure while dealing with a variety of personalities and situations.
- Adapts and responds appropriately to unexpected or adverse situations.
- Ability to handle stress appropriately.

Additional Information:

- Must be willing and able to work in the following conditions: busy, noisy, with consistent interruptions.
- Ability to perform the following actions occasionally: sitting, using hands dexterously, talking, hearing, lifting and carrying up to 25 pounds, reaching, stooping, walking, standing, bending, crouching.