

EMPLOYMENT VACANCY

POSITION: Phlebotomy Instructor - Part-Time as Needed - Adult Education

STARTING DATE: Negotiable

REPORTS TO: Program Coordinator-Medical Assistant with Phlebotomy

SALARY: Negotiated based on experience

WORK DAYS: Hours/Days Vary

JOB PRIORITIES:

Responsible for preparation and instruction in areas of Phlebotomy including didactic and various clinical or skill lab settings

Oversee required venipuncture practice activities and documentation

 Prepare students for PBT credential and other pertinent industry recognized credentials

 Work to prepare students for employment opportunities within the Phlebotomy career field

 Desire and passion for teaching and willingness to take both pride and ownership in the success of the students

MINIMUM REQUIREMENTS:

- Recognized Documented Credential in Phlebotomy
- Minimum two years of hospital/lab experience within the last three years
- Experience in the education of adults preferred
- Computer skills a must and experience
- Demonstrates a record free of criminal violations that would prohibit public school employment

DESIRABLE REQUIREMENTS:

- Evidence of strong skills in planning, meeting deadlines, and working with a team
 of professionals to achieve measurable results related to delivery of curriculum,
 student success in the program
- Organizational and time-management skills, keen attention to detail, high initiative and self-direction, ability to multi-task, tolerance for stress and interruptions
- Ability to maintain professionalism, confidentiality, pride in workmanship
- Committed to making and keeping EHOVE an exceptional community organization
- Committed to improvement and maintaining positive relationships with clinical facilities and community members

APPLICATION DEADLINE:

Until Filled

HOW TO APPLY:

Applications available on our website: www.ehove.net, Menu, EHOVE Jobs
ONLY COMPLETE APPLICATIONS WILL BE CONSIDERED

DATE POSTED: November 19, 2024

EHOVE Career Center, 316 West Mason Road, Milan, OH 44846

☐ 419.499.4663 ☐ <u>www.ehove.net</u>

AN EQUAL OPPORTUNITY EMPLOYER

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