



EMPLOYMENT VACANCY

POSITION:	HVAC Program Instructor - Part-Time as needed - Adult Education
STARTING DATE:	Negotiable
REPORTS TO:	Department Coordinator
SALARY:	Negotiated based on experience
WORK DAYS:	As needed Monday through Thursday evenings, occasional Saturdays
MINIMUM REQUIREMENTS:	<ul style="list-style-type: none">▪ High School Diploma or equivalent▪ Five years of experience in HVAC field desired▪ Skills desired: Friendly, approachable personality with the ability to engage with students. Work experience to demonstrate competency to teach course work in HVAC, troubleshooting, basic residential electric, and basic residential construction. Must have good organizational skills and the ability to coordinate and conduct hands-on based training.▪ Valid Ohio Driver's License▪ Demonstrates a record free of criminal violations that would prohibit public school employment
DESIRABLE REQUIREMENTS:	<ul style="list-style-type: none">▪ Evidence of strong skills in planning, meeting deadlines, and working with a team of professionals to achieve measurable results related to delivery of curriculum, student success in program completion and certification obtainment▪ Organizational and time-management skills, keen attention to detail, high initiative and self-direction, ability to multi-task, tolerance for stress and interruptions▪ Ability to maintain confidentiality, pride in workmanship▪ Strong computer skills▪ Ability to communicate effectively, orally and in writing▪ Committed to making and keeping EHOVE an exceptional community organization, committed to improvement and maintaining positive relationships with staff, students and community members
APPLICATION DEADLINE:	Until Filled
HOW TO APPLY:	Applications available on our website: www.ehove.net , Menu, EHOVE Jobs ONLY COMPLETE APPLICATIONS WILL BE CONSIDERED Cover letter should be addressed to: Mrs. Erika Beckman, Assistant Superintendent
DATE POSTED:	November 11, 2025

EHOVE Career Center, 316 West Mason Road, Milan, OH 44846

☎ 419.499.4663 ☎ www.ehove.net

AN EQUAL OPPORTUNITY EMPLOYER

The EHOVE Joint Vocational School District Board of Education is an equal opportunity employer offering employment without regard to race, color, national origin, ancestry, religion, sex, sexual orientation, gender, gender identity, age, disability, military status, genetic information, and any other legally protected category under all applicable laws, including, but not limited to, Title IX of the Education Amendments.