



EMPLOYMENT VACANCY

POSITION:	Commercial Drivers License Training (CDL) Program Instructor - Part-Time as needed – Adult Education
STARTING DATE:	As soon as possible
REPORTS TO:	Department Coordinator
SALARY:	Negotiated based on experience
WORK DAYS:	As needed, ability to work days, evenings and weekends to meet the needs of the program schedule
MINIMUM REQUIREMENTS:	<ul style="list-style-type: none">▪ At least 21 years old▪ High School Diploma or equivalent▪ Possess a State of Ohio Class A CDL▪ At least 24 months CDL Class A driving experience▪ Submit a physical examination form▪ Pass the CDL knowledge and skills test▪ Possess, or ability to obtain, a CDL instructor license▪ Possess, or ability to obtain, a valid Workforce Education Permit▪ Demonstrates a record free of criminal violations that would prohibit public school employment
DESIRABLE REQUIREMENTS:	<ul style="list-style-type: none">▪ Follow state approved curriculum▪ Responsible for delivering classroom and in-truck instruction that effectively develops the students driving skills▪ Provides instruction on functions of vehicle, range/lot operations and road driving▪ Maintain all equipment for safe and positive range/road experiences▪ Evidence of strong skills in planning, meeting deadlines, and working with a team of professionals to achieve measurable results related to delivery of curriculum, student success in program completion and certification obtainment▪ Organizational and time-management skills, keen attention to detail, high initiative and self-direction, ability to multi-task, tolerance for stress and interruptions▪ Ability to maintain confidentiality, pride in workmanship▪ Strong computer skills▪ Ability to communicate effectively, orally and in writing▪ Committed to making and keeping EHOVE an exceptional community organization, committed to improvement and maintaining positive relationships with staff, students and community members
APPLICATION DEADLINE:	Until Filled
HOW TO APPLY:	Applications available on our website: www.ehove.net , Menu, EHOVE Jobs ONLY COMPLETE APPLICATIONS WILL BE CONSIDERED Cover letter should be addressed to: Mrs. Erika Beckman, Assistant Superintendent
DATE POSTED:	November 11, 2025

EHOVE Career Center, 316 West Mason Road, Milan, OH 44846

☎ 419.499.4663 ☎ www.ehove.net

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