



EMPLOYMENT VACANCY

POSITION:	Special Interest Instructor – as needed – Adult Education
GENERAL PURPOSE:	Adult Education is looking for individuals who are knowledgeable in a subject area or special interest hobby and would like to share this knowledge by teaching part-time courses. Areas of specific need currently are: <ul style="list-style-type: none">○ Home Improvement and Trades○ Decorating and Crafting○ Culinary and Baking Additionally, Adult Education is always looking for new and creative suggestions. Negotiable
STARTING DATE:	
REPORTS TO:	Department Coordinator
SALARY:	Negotiated based on experience
WORK DAYS:	As needed basis – days and times will vary
MINIMUM REQUIREMENTS:	<ul style="list-style-type: none">▪ Hold or willing to obtain a valid Ohio Adult Education Teaching Permit OR▪ Minimum of five years of related experience in career tech fields and high school diploma▪ Strong Computer Skills▪ Dependable and willingness to adapt to daily changes▪ Ability to communicate effectively, orally and in writing▪ Demonstrates a record free of criminal violations that would prohibit public school employment
DESIRABLE REQUIREMENTS:	<ul style="list-style-type: none">▪ Desire to motivate and share knowledge with adult students▪ Ability to guide students through planned lessons or projects in the specialty area designated▪ Ability to perform other duties of teacher▪ Ability to diligently monitor students to ensure their safety▪ Ability to maintain professionalism, confidentiality
APPLICATION DEADLINE:	Until filled
HOW TO APPLY:	Applications available on our website: www.ehove.net , Menu, EHOVE Jobs ONLY COMPLETE APPLICATIONS WILL BE CONSIDERED Cover letter should be addressed to: Mrs. Erika Beckman, Assistant Superintendent
DATE POSTED:	November 11, 2025

EHOVE Career Center, 316 West Mason Road, Milan, OH 44846

☎ 419.499.4663 ☎ www.ehove.net

AN EQUAL OPPORTUNITY EMPLOYER

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