



Job Title: Lunchroom Monitor (Temporary)

Wage/Hour Status: Non-Exempt

Reports to: Campus Principal

Pay Grade: AUX1

Dept./School: Assigned Campus

Revised: 09/2023

Primary Purpose:

To assist in monitoring students in the cafeteria during lunch periods and in the classroom.

Qualifications:

Education/Certification

- High school diploma or GED equivalent (recognized by the Texas Education Agency or regional accrediting agency) preferred
- Applicant must have satisfactory outcome of fingerprinting background check. Non-refundable fee (approximately \$50.00) paid by the applicant, before continuing within the process towards possible employment

Experience:

- Previous experience with students preferred
- Good communications skills
- Able to read and write

Duties and Responsibilities:

1. Manages students during meal service (behavior problems will be referred to the teacher or principal according to guidelines established by the individual school site).
2. Communicates with students and school staff in a positive and professional manner utilizing appropriate customer service and interpersonal skills.
3. Circulate throughout the cafeteria or in areas where meals are served and/or eaten assisting students who need assistance.
4. Encourage good table manners.
5. Attendance at work is an essential job function.
6. Perform all other duties as assigned.

Mental Demands/Physical Demands/Environmental Factors:

Posture: Must have the ability to stand for extended periods of time; exhibit manual dexterity to clean assigned area; speak in audible tones so that others may understand clearly.

Motion: Ability to move around cafeteria and to bend and stoop.

Environment: Noise level in the work environment is usually moderate to loud.

Mental Demands: Maintain emotional control under stress.

Edgewood Independent School District does not discriminate against any employee or applicant for employment because of race, color, religion, sex (including pregnancy, sexual orientation, or gender identity), age, national origin, disability, military status, genetic information, or on any other basis prohibited by law.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Employee Signature _____

Date _____

Print Name _____

Employee ID# _____