



Job Title: Student Worker – MHS Culinary Apprentice **Exemption Status/Test:** Nonexempt

Reports to: CTE Instructor **Pay Grade:** Aux 1

Dept./School: Memorial High School **Date Revised:** 12/8/2021

Primary Purpose:

Assist in the accomplishment of all jobs assigned to the Culinary Arts Program. Will not work alone and assist others as required. Assist in maintaining organization and other areas as assigned under the supervision of the program director.

Qualifications: Education/Certification:

EISD student enrolled in the 3rd or 4th year of the Culinary Arts program
Food Handler Certification

Special Knowledge/Skills:

Ability to follow verbal and written instructions
General knowledge of safe working practices and general attitudes
Student ONLY
Ability to communicate effectively (verbally and nonverbally)
Ability to work with teams
Ability to demonstrate appropriate business and personal etiquette in the workplace

Experience:

2 years in Culinary Arts

Major Responsibilities and Duties:

Complete assigned tasks as directed by supervising instructor
Cafeteria or food service preparation

Safety

Follow established safety procedures and techniques to perform job duties, including lifting and climbing.
Operate equipment and use tools according to established safety procedures.
Correct unsafe conditions in work area and promptly report any conditions that are not immediately correctable to supervisor.
Maintain tools and equipment and perform preventive maintenance as required.
Perform other duties as assigned – in the best interest of the district- under the supervision of Program Director and supervising Instructor.

Supervisory Responsibilities:

None.

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Office equipment, kitchen tools/supplies

Posture: Frequent standing, kneeling/squatting, bending/stooping, pushing/pulling, and twisting

Motion: Frequent walking, climbing stairs/ grasping/squeezing, wrist flexion/extension, and overhead

reaching

Lifting: Moderate lifting and carrying (15 pounds and over) on a daily basis

Environment: Work outside and inside, on slippery or uneven walking surfaces; frequent exposure to extreme hot and cold temperatures, dust, toxic chemicals and materials, noise, vibration

Mental Demands: Maintain emotional control under stress

Shift Type-Hours as assigned during program time frame

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reviewed by _____ Date _____

Received by _____ Date _____