East Central Independent School District  

Job Announcement – June 25, 2019

Licensed Specialist in School Psychology - Intern

The position of Licensed Specialist in School Psychology - Intern will be available at East Central ISD for the 2019-2020 school year. All individuals (district employees included) who are interested in this position must apply online through *Frontline* via the district website. **The deadline for submitting an application is 4:00 p.m., Thursday, July 11, 2019 or until position is filled.**

**Primary Purpose:** Perform professional psychological work in assessment, behavior management, and counseling for students with emotional disabilities, learning disabilities, and behavioral problems. Assess the psychological and psycho-educational needs of students referred to special education services.

**ESSENTIAL JOB FUNCTIONS:**
1. Select and administer assessments and observations to evaluate the intellectual, emotional, and behavioral functioning of referred students and to determine student eligibility for special education services according to federal and state regulations.
2. Submit Medicaid entries.
3. Develop psycho-evaluation reports and behavior intervention plans.
4. Conduct or participate in the Admission, Review, and Dismissal (ARD) Committee to assist with appropriate placement and development of Individual Education Plans (IEP) for students according to district procedures.
5. Conduct counseling as a related service evaluation and group or individual counseling sessions for students receiving counseling as a related service.
6. Consult with school staff regarding development and implementation of Functional Behavior Assessments, behavior intervention plans and daily behavior report card, behavior goals and interventions for students with challenging behavior.
7. Provide staff development training in assigned schools to assist school personnel with identification and understanding of students with emotional, social, and behavioral disturbances.
8. Meet with parents and staff to discuss pertinent background information and test results.
9. Consult with teachers and relevant staff concerning the educational needs of students, prior to a referral for evaluation.
10. Consult with psychologists, psychiatrists, medical doctors, and community agencies concerning intellectual, emotional, and behavioral functioning of students as needed.
11. Participate in campus based RtI meetings.
12. Assist in the selection of assessment materials and equipment.
13. Compile, maintain, and file all physical and computerized reports, records, and other documents required, including case records, test results, statistical data, and test inventories.
14. Comply with policies established by federal and state law, State Board of Education rule, and local board policy in the areas of psychological services, assessment, placement, and planning for special education services.
15. Comply with all district and local campus routines and regulations.
16. Participate in professional development activities to improve skills related to job assignments and for maintenance of license of school psychology license.
17. Other duties as assigned.

NOTE: Not all applicants will be interviewed. Each applicant’s resume, application, and other available information will be considered in the screening process. **Only those persons currently meeting all minimum requirements will be screened.**

**MINIMUM QUALIFICATIONS:**
- Master’s degree in psychology from accredited college or university
- Valid Texas license as a licensed specialist in School Psychology granted by the Texas State Board of Examiners of Psychologists
- Bilingual preferred

**EQUIPMENT USED:** Standard office equipment including computer and peripherals, assistive Technology equipment, test kits & protocols

**WORKING CONDITIONS:** Mental Demands/Physical Demands/Environmental Factors: Work with frequent interruptions; maintain emotional control under pressure. Frequent sitting, bending/stooping, kneeling/squatting, pushing/pulling and twisting. Frequent walking, grasping/squeezing, wrist flexion/extension. Regular light lifting and carrying (under 15 pounds); occasional heaving lifting (45 pounds or more) and positioning of students with physical disabilities; control behavior through physical restraint; and assisting non-ambulatory students. Exposure to biological hazards, bacteria, and communicable diseases. Regular district-wide travel to multiple work locations as assigned; moderate lifting and carrying.

**PERIOD OF EMPLOYMENT:** 10 months

**SALARY:** Administrative Pay Grade 103

Roland Toscano
Superintendent of Schools

*An Equal Opportunity Employer*