

EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY
JOB DESCRIPTION

JOB TITLE: School Social Worker

QUALIFICATIONS:

- Masters in Social Work (MSW) and a valid Ohio LSW, LISW or LISW-S
- Minimum of Ohio Department of Education and Workforce Pupil Services Social Work Registration License required
- ODEW Professional Pupil Services License preferred
- Social Work experience in an educational setting preferred
(Superintendent approval required for any variation from above listing.)

REPORTS TO: Director of Wellness and Prevention or designee

CONTRACT: Nine (9) Month

JOB DESCRIPTION:

1. Annually meet with administration and school counselors to develop a plan for social work interventions.
2. Provide short-term counseling services via individual or group counseling to identified students and case management services to students and families as needed. Develop coordinated intervention strategies for caseload.
3. Provide clinical consultation to staff and administration - on mental health concerns, classroom behavior interventions, and crisis intervention when needs arise.
4. Act as a liaison between student, family, teachers, and participate in interdisciplinary teams (IEP, RTI, PBIS) including administration meetings and outside service providers networks to support student achievement, social, emotional, or behavior concerns.
5. Maintain contact with parents and teachers of caseload students on a consistent basis to share information and give feedback on student progress. Conduct home visits of caseload students as appropriate.
6. Provide linkage with community services; monitor services received and advocate for the services of students in the community and school.
7. Foster professional relationships with school based agencies, private agencies and school counselors working in districts in order to support students and families, through regular meetings and communication.
8. Maintain appropriate documentation regarding communication with students and parents, as well as services provided and regularly communicate to district Point of Contact, Superintendent upon request.
9. Coordinate educational workshops for parents, staff, conduct classroom lessons surrounding a variety of topics - mental health, coping skills, healthy relationships based on needs/data.
10. Monitor the attendance, behavior and academic progress of caseload students.
11. Additional duties and responsibilities as assigned by the Director of Wellness and Prevention or designee.

PROFESSIONAL RESPONSIBILITIES REQUIRED:

- Demonstrates professionalism including attendance and punctuality and contributes to a positive work environment.
- Organizes tasks and manages time effectively.
- Manages individual, group, and organizational interactions while averting problem situations and intervening appropriately to resolve conflicts.
- Effectively communicates using verbal, nonverbal, writing and listening skills.
- Exercises self-control and perseverance when dealing with students, staff and public.
- Accurately completes paperwork and inputs data according to established deadlines.

WORKING CONDITIONS/PHYSICAL DEMANDS

The characteristics listed below are representative of the work environment typically encountered by an individual while performing the essential duties of this position. Reasonable accommodation may be provided to enable individuals with disabilities to perform essential duties.

1. Expected movements consistent with a school environment and occasionally lifting up to 30 pounds.
2. While performing the duties of this job, the employee is regularly required to stand, walk, and sit; must have fully functioning arms and hands and are required to talk and/or hear.
3. Specific vision abilities required by this job include close vision, color vision, depth perception, and the ability to adjust focus.
4. While performing the duties of this job, the employee is exposed to a normal school environment.
5. Local travel may be required for training/meetings/events.

NOTE: The above-stated duties are intended to outline those functions typically performed by individuals assigned to this classification. This description of duties is not intended to be all-inclusive or to limit the discretionary authority of management to assign other tasks of a similar nature or level of responsibility. Revised: 7/25, 6/24, 4/23, 9/21, 3/21